

	Minutes of meeting of Kelvindale Primary Parent Council	
Item	Date of meeting: Wednesday 21 st September 2016	
1.0 Present	<p>Jaqueline Burns, Treasurer Caroline Darroch, Head Teacher Alisdair Matheson, Chairperson Gillian Roulston, Teacher Representative Tom Willacy Lesley Kennedy Craig McNally</p>	
Apologies	Paul Dyer, Secretary	
Welcome	AM welcomed everyone to the meeting.	
Minute taker	LK	Action by
2.0	<p>Items of Business</p> <p>2.1 – 4 Rs</p> <p>The refurbishment will continue as planned, with groundwork for the new huts commencing after the September weekend. Over the following 10 weeks the site offices will be located and set up, the replacement chalets put in place and all hard landscaping (paths etc) will be complete. The internal work to the chalets will start after the October week, with the chalets being ready for use by November. This will then allow the decant of classes in order that the refurbishment of the main building can proceed. The order of movement of classes is still to be confirmed. The infant dept roof may need further work, and this should be confirmed by the end of the October week at latest.</p> <p>CD has issued a letter to parents re the required closing of the back entrance. The organic garden area has been cleared, and desired trees etc saved where possible. The 4Rs team have addressed the children at assembly re health and safety issues. Children who use the back entrance have had a chance to walk the new route with adults, discussing road sense, safe places to cross etc. A member of school management will be outside at 2 points (Davenry Drive, and the barriers at the double gate main entrance) at 8.45am to aid the children. CD has requested ongoing support from the police. Police have confirmed support on the first day, 8.45 and 3.15 and an ongoing presence when resource allows. CD has enquired about a lollipop crossing and is awaiting follow up. A flier will be posted to every house in Chesterfield Avenue, explaining the temporary increased usage.</p> <p>CD to issue a letter explaining all new procedures and safety points, including breakfast club access, safe access for adults during the school day, movement of barriers etc.</p> <p>2.2 – Pitch Drainage</p> <p>Pursuing this matter has slowed as it has been referred to the legal team at the council, who are looking into the historic position on drainage and any legal impact. There has been no change in the position since May and no update has been given. The Parent Council feels this is taking too long and will invite the support of local councillors in an effort to push this along. Meanwhile we will engage with M & M who are developing the the gap site adjacent to the pitch.</p>	
		CD
		AM

	<p>2.3 – Relocation of Gardening Club during 4Rs</p> <p>The challenges of maintaining a space for the organic garden were discussed. CD confirmed that a committee will be formed later this session, involving children, staff and interested parents, in order to discuss the best use of space following refurbishment. A process will therefore take place to establish the planning of the new space/relocation of the organic garden.</p> <p>2.4 – Road Safety</p> <p>A letter was issued to all parents re the P1 child being knocked down outside the school, highlighting our ongoing safety concerns.</p> <p>CD has put in a request to the Roads Dept to go over all markings at the front of the school. CD has set up a meeting with a Traffic and Road Safety Officer to look at options which may increase safety, one option being perhaps a yellow box. Ongoing police support has been pursued. A request has also been put in to have an earlier date for the Road Safety Team to work with all classes in the school and a Walk to School Initiative will be organised. It was agreed that a new focus on a “walk to school” initiative was timely.</p> <p>2.5 – Parent Council on KP website</p> <p>It was agreed that links to appropriate training and other new from Glasgow City Council which may of interest to parents should be accessible from the KP website AM would pass on such emails to CD for office staff to action.</p> <p>2.6 – Clarity of school communications on Parent Council involvement</p> <p>AM noted he had been approached by a number of parents in relation to both CD’s aborted temporary relocation and the closure of the Weymouth Dr entrance assuming that the Parent Council had been involved in the decisions. While AM had been informed of both decisions in advance of their general publication in his role of Parent Council Chair and had made efforts to update other members of the Parent Council as soon as reasonably practical, the Parent Council had not been a party to the decision making process in either case. It was agreed that the terms of the updates to parents did not state that had been the case but also, clearly, they had been misread by more than one parent. In any event, the Parent Council recognises the good sense of the closure of the back gate while works were underway to shorten the overall period of works.</p> <p>2.7 - Review of the Scottish Schools (Parental Involvement) Act 2006</p> <p>The National Parent Forum of Scotland has issued an online survey on parental involvement, with a designated Parent Council information survey in addition to the more general request for responses. AM to draft a response.</p> <p>2.8 – Development of old Queens College residence site adjacent to the pitch</p> <p>Mactaggart & Mickel are currently in discussion with GCC’s planning department. The most recent available plans show the site will retain a lot of the woodland adjacent to Weymouth Dr. with the development consisting of around 3 blocks of studio, 1 and 2 bedroom flats, with car parking adjacent to the pitch. The largest of the blocks would front Dorchester Avenue</p>	<p>CD</p> <p>CD</p> <p>AM</p>
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3.0	<p>Financial Report</p> <p>The new account is up and running. The opening balance was £1,862.91, with a payment of £400 from GCC in August. The current balance is therefore £2,262.91. We are now in a position to transfer £900 to school funds for outstanding commitment to previous costs incurred by the School fund. The school used this £900 to purchase: Smart-board £490, Homework Diaries £369 and Numicom Maths resource £55 (TOTAL £914 – using £14 from School Fund)</p>	
4.0	<p>PTA Report</p> <p>The PTA reported a very successful 'welcome to P1' coffee morning for new P1 parents, with around 30 parents expressing interest in supporting the PTA/volunteering. Upcoming events are:</p> <ul style="list-style-type: none"> • Magician Show p1-3 Sat 29th October (awaiting let confirmation) • Bowling Club Quiz Friday 18th November • Christmas Fayre Saturday 3rd December (awaiting let confirmation) 	
5.0	<p>Head Teacher's Business Update</p> <ul style="list-style-type: none"> • Staffing has been confirmed as 22.3 for 2016/7 • Classification 17 classes, 474 pupils currently on the roll • School Improvement Plan available on school website. The 3 priorities for this session are: Literacy (Reading); Science; Health & Wellbeing (Growing Good Citizens (UNCRC, Growth Mindset & Daily Mile) The Daily Mile programme is ready to start after the September weekend with an information booklet to be issued to parents. • STEM Festival – this successful event, organised by Mrs Meechan, helped raise £300 for the Malawi trip • Parent Running Group organised by the Active Schools Coordinator is running successfully • Proposal for New Non-Denominational School in North of City: Information from Glasgow City Council confirms wish to consult on above. Proposal as over next 10 years primary age population in Ward 15 and 16 indicates that there will be insufficient capacity to meet demand with existing schools not being able to cope with the rising numbers. Council confirmed that decision to close schools in 2007 was the correct decision based on data available at that time. It is the Council's intention to engage with local communities regarding the proposal in advance of moving to statutory proposal in October 2016. CD awaits GCC flier to issue to parents/ carers about forthcoming Public Meetings re proposal for a new non-denominational primary school in the North of the city. The public consultation will take place between 27 Nov – 18 Dec 2016. During this period the Parent Council can invite a council representative to meet with the Parent Council. Post meeting note – Ian Robertson from Glasgow City Council has accepted the Parent Council's invitation to explain the proposals and take questions 30 November in the school's Main Hall at 1900. All welcome. • Lets Procedure – CD reminded the PC that lets should be sent in well in advance of required dates. 	

6.0

AOCB

Date of Next Meeting

30 November at 1900 in the School's Main Hall