

Kelvindale Primary Parent Council



Minutes of Meeting

Date:	Wednesday 20 September 2017 - 1900
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<u>Item</u>	<u>Description</u>	<u>Action</u>
1.0	Present / Apologies / Welcome	
	1.1 Apologies received from Lesley Kennedy (who is stepping down from the Council).	
	1.2 Present: (from the Parent Council) Alisdair Matheson, Jacqueline Burns, Craig McNally, Tom Willacy, Gillian Roulston, Barbara Matheson, Abu Aziz and Helen Ntabeni.	
	1.3 A number of parents were also present to hear the proposals	
2.0	Items of Business	
	<p>2.1 – Proposal to retain chalets</p> <p>The meeting heard from Jim Wilson (Head of Education Services, North West) and Andrew Duff (4Rs Manager).</p> <p>It had been noted that Kelvindale primary lacked general purpose space and the proposal was therefore to retain the Chalets to provide that facility.</p> <p>There was a strong commitment to ensure they were used for that general purpose use but thanks to the terms of s28A of the Education (Scotland) Act 1980 there could be no absolute guarantee the space won't be used for classrooms.</p> <p>Mr Wilson explained that parents have a right to send their child to any school they choose and this can only be refused on certain grounds. The Council will fight as hard as it can to retain space and avoid it turning into an extra teaching space.</p> <p>The grounds for refusal are out in s28A(3) of the 1980 Act allow refusal of a placement request if it would:</p> <ul style="list-style-type: none"> • require an additional teacher be appointed • lead to significant expenditure on extending or altering the school • seriously impact on the continuity of the child's education • seriously detrimental to the educational wellbeing of pupils at the school 	

	<ul style="list-style-type: none"> • make it necessary at some point in the future to have an additional class or appoint a new teacher • cause the school capacity to be exceeded <p>Mr Wilson was questioned about Hillhead Primary which lost its music and general purpose rooms. He noted that thanks to catchment changes, it now has those facilities again.</p> <p>Barbara Matheson confirmed that the current intake involved approximately 40% placing requests and these had stayed fairly constant. There were not the same catchment pressures as at Hillhead.</p> <p>Questions from audience:</p> <p>“What is the proposed status of the new school at Queen Margaret Drive (Maryhill)?” – Mr Wilson advised that it was still planned to proceed. There was no hidden agenda to create capacity in other schools to avoid that expense.</p> <p>“What is the playground space per child i.e. m2 per pupil” – Andrew Duff replied there is no specific space requirement.</p> <p>“Was this part of the 4Rs?” – Mr Wilson advised the refurbishment of the chalets went beyond the 4Rs refurbishment scope and would not come from the same budget, nor would it affect the school’s annual funding.</p> <p>“What was to be done about the former janitor’s home?” – Mr Wilson advised it can’t be sold on and is an integral part of the school estate. However, as it was surplus to requirements it required to be offered to various bodies including councillors for use before it could be repurposed for the school.</p> <p>How the chalet building is repurposed is up to the school.</p> <p>Andrew Duff confirmed the chalet works required include: roof; windows; flooring; upgrading toilets; alarm etc.. The grassed area to their front would be tarmacked.</p> <p>Barbara Matheson confirmed the staff support returning the chalet for ICT, library or music and of 12 emails from parents, 11 wanted the retention of the buildings. It had been also been suggested that the organic garden be relocated to the front of the main building.</p>	
	<p>2.2 – 4 Rs update</p> <p>The scheduled works were nearing completion and the permanent facilities would be removed during the October week.</p>	
	<p>2.3 – Pitch drainage</p> <p>Andrew Duff reported that maintenance is ongoing and only solution is to add more sand at present.</p> <p>Question: “Why can’t we remove the waste/residue more regularly?”</p>	

	Mr Duff responded that it is being regularly maintained.	
	<p>2.4 – Cordia/Catering</p> <p>Letter Sent to Cordia outlining concerns regarding content and nutritional value but no response received to date. They would be pressed for a response.</p>	
3.0	<p>Financial Report</p> <p>Jacqueline Burns confirmed that as at 20th September 2017 the Parent Council balance stood at £1762.91 including the annual grant from the Council of £400.</p> <p>It was proposed to assist the PTA with the cost of new stage curtains (quoted for £3800 including tracks, fitted exc VAT) as these would not be replaced as part of the 4Rs programme. A grant of £1200 would be made.</p>	JB
4.0	<p>PTA report</p> <p>Alisdair Matheson read the update from Alison Willacy, Chair.</p> <p>“The PTA was delighted to welcome lots of new members to our first meeting of the term last month and are looking forward to welcoming more parents and carers over the year.</p> <p>To date we have held a P1 coffee morning and a cheese and wine evening to raise awareness of and promote the PTA in relation to its fundraising activities and events, as well as highlighting the ways we have supported the school over the last academic year. Other events planned for 2017 include 2 discos (one for infants and one for the upper school), a crafty shopping evening, a fish and chip quiz and the Christmas fayre. We will be keeping everyone up to date through our Facebook page and will be sending regular newsletters home. We will also be continuing to promote our easy fundraising page and are delighted to have just received our first donation of £61.24 from them.</p> <p>For ease of memory we have also now fixed our meetings to the last Wednesday of every month.”</p>	AM/PTA member
5.0	<p>Head Teacher’s Business</p> <p>1. <u>Staffing</u></p> <p>Mrs Orrell is starting Maternity Leave on 1st October. We have a replacement teacher for her (0.6 Wed, Thurs, Fri) – Mrs Frances Wilson. Mrs Thompson was successful at interview as Acting Principal Teacher.</p> <p>Mrs McCreadie intends to be back at the end of December 2017 but can have up to 10 “keeping in touch “ days between now and December.</p> <p><u>Absence</u></p> <p>We have a member of Clerical Staff and a Support for Learning Worker</p>	BM

	<p>absent long term.</p> <p>2. <u>Pupil Equity Fund</u></p> <p>Kelvindale Primary was granted £79,200 from the Pupil Equity Fund this year. This money is currently being spent on raising attainment and supporting learning throughout the school.</p> <p>3. <u>Curriculum Rationale for Kelvindale</u></p> <p>School will be working on this at the October In-service day and will ask for the views of the Parent Council on this once we have a draft format.</p> <p>4. <u>P1 Soft Start</u></p> <p>This has been very successful. We are using this model for other children in school also and paying the staff Supported Study money.</p> <p>5. <u>School Uniform</u></p> <p>School are looking into ways to make this more manageable for school clerical staff and will keep you updated.</p> <p>6. <u>Stage Curtains</u></p> <p>These will cost £3800 (not including VAT) to replace and will include new tracks. Any donations towards the cost from PTA or Parent Council are welcome.</p> <p>7. <u>School Improvement Plan</u></p> <p>The School Improvement Plan was shared with Council Members. This is available on the School Website.</p> <p>7. <u>School Website</u></p> <p>Miss Cockburn is working with staff to update this.</p> <p>8. <u>Health and Wellbeing</u></p> <p>We are a very Active School and as well as having a very comprehensive and well balanced Curricular PE Programme for all classes, we have a very large number of pupils who regularly engage with sporting/dance activities through school clubs, training and taking part in competitions. However, we have identified a few pupils who are not as active. We are using positive discrimination to encourage these pupils to become more active and for them to become involved in a sporting/dance activity that they enjoy. We will monitor the progress and involvement of these individuals.</p>	
6.0	AOCB The support of the Community Council was offered in respect of the ongoing Pitch issues.	

7.0	Date of Next Meeting To be confirmed	
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<p>Chairman - Alisdair Matheson (P2 & 4) Secretary – Tom Willacy (P4) Treasurer - Jacqueline Burns (P2 & P7) Parent Members: Craig McNally (P4) Abu Aziz (P3) Helen Ntabeni (P2 & P7)</p>	<p>Co-opted members: Gillian Roulston - Teacher's Representative</p> <p>Advisor: Barbara Matheson – Acting Head Teacher</p>
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