

# Kelvindale Primary Parent Council



## Minutes

<b>Date:</b>	Wednesday 29 May 2018 - 1900
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<u>Item</u>	<u>Description</u>	<u>Action</u>
<b>1.0</b>	<b>Present / Apologies / Welcome</b>	
	1.1 Apologies received from Gillian Roulston.	
<b>2.0</b>	<b>Items of Business</b>	
	<p>2.1 – Chalet update</p> <p>BM outlined that work on the Chalets had not yet started due changes of staff at City Buildings.</p> <p>Andy Duff scheduled a meeting at school but cancelled it at the last moment. He says that he will be in touch soon but assures BM that the Chalets (and refurbished playground) will be ready for the start of the new term.</p> <p>BM plans to put P7 back in the chalets and keep P4 in the huts. This will free up a room in the Main Building and the Infant Building for break out space.</p> <p>AM to formally note our concerns at the delays in the commencement of works by way of email to Andy Duff.</p>	AM
	<p>2.2 – Pitch drainage</p> <p>The soggy saga of pitch drainage continues with no long term progress to be reported since the last meeting. A permanent solution would have to await the development of the Mactaggart &amp; Mickel site. Meantime, the Council would continue with enhanced maintenance.</p> <p>AM to email Andy Duff and David McEwan with regard to the ongoing issues.</p>	AM
	<p>2.3 – Cordia/Catering</p> <p>AM to write response to Cordia.</p> <p>BM noted that the HMIE inspectors commented on the poor quality of food being provided and stated that this had been fed back to GCC.</p> <p>Suggestion was made to pool our complaints with other schools and submit to Cordia to demonstrate the level of dissatisfaction felt. AM to coordinate this.</p>	<p>AM</p> <p>AM</p>

	BM stated that there had been a noticeable improvement in the attitude of Cordia staff at Breakfast Club.	
	<p>2.4 – Traffic Management</p> <p>AA updated on traffic management issues and recent visit from GCC to witness the traffic issues. It is believed that the proposed solution consists of two parts – challenging existing poor behaviours and a change to the existing road markings and street furniture (extension of yellow box, zig-zags and pavement barriers).</p> <p>AA to request GCC provide a regular traffic warden presence and proposal or action plan or what further measures they intend to put in place.</p>	
<b>3.0</b>	<p><b>Financial Report</b></p> <p>3.1 See AGM minutes</p>	
<b>4.0</b>	<p><b>PTA report</b></p> <p>4.1 See AGM minutes</p> <p>4.2 It was noted with regret that a lack of parental support to help organise and run the Annual Summer Fair meant that this event could not be held.</p>	r
<b>5.0</b>	<p><b>Head Teacher's Business Update</b></p> <p>5.1 Staffing</p> <p>Roll for 2017-18 476  17 classes - 2 P1s, 1P2/1, 2 P2s, 2 P3s, P4/3, 2 P4, 2 P5, 3P6s, 2P7s  Mrs Orrell due back from Mat Leave after October Holiday.  Mrs Mills/ Mrs Millar due back from Mat Leave in June/ August.  Miss McKinnon, Miss Robertson, Miss Belcher are leaving-they have secured permanent jobs elsewhere.  Miss McMahon-secondment continuing (R. Ferguson to cover).  Mr Murray-cover for S. Maclean.  Mrs McCulloch-Cover for G. Roulston.</p> <p>In the interests of raising attainment for all, BM is considering reshuffling next year's P7 pupils (still 2 classes) so that we have a better balance of pupils in each class. We have lost and will be losing at the end of this school session a few P6 pupils. Research shows that children learn best from each other and we need to make sure there is a range of abilities in each class. It will also help prepare the children for secondary school.</p> <p>PSA Absence  This is on-going. We have a PSA off on long term sick (no replacement given) and another PSA will be off for 3 months come August.</p>	

	<p><b>5.2. HMIE</b></p> <p>Draft report due end of June. BM would like to thank the whole Kelvindale Community for their support during the Inspection, indeed on-going support for everything.</p> <p><b>5.3. Next Year's Pupil Equity Funding £81,600</b> This will inform the basis of next year's School <u>Improvement Plan</u> BM (and SLT and staff and endorsed by HMIE) were thinking of:</p> <ol style="list-style-type: none"> <li>1. <u>Play-based approach</u> Taking play based approach into P2-resources and training for staff required</li> <li>2. <u>Literacy</u> -Further develop Reading. Look at Talking and Listening (evaluating how we are teaching and assessing this and looking for ways to improve)</li> <li>3. <u>Health and Wellbeing</u> "All Behaviour is Communication" module will be provided for all staff. Furniture - a break out space/classroom for individuals/family learning sessions. Mindfulness Continuing to pay for Mrs Salt for an extra 3 days a week over and above her contracted 2 to continue Reading recovery/ASL</li> <li>4. <u>Formative assessment training for all staff</u> (till January)</li> <li>5. <u>Glasgow's Digital Learning Strategy</u> (from January)</li> </ol>	
<b>6.0</b>	<p><b>AOCB</b></p> <p>6.1 Janitors house</p> <p>It has been confirmed that it is not possible to knock through between the main building and the flat due to differing floor levels. A conversion into usable space has been costed and is presently with Andy Duff awaiting response.</p>	
<b>7.0</b>	<p><b>Date of Next Meeting</b></p> <p>Date of next meeting to be confirmed in the new session but will be September 2018</p>	

<p><b>Chairman</b> - Alisdair Matheson (P3 &amp; 5)  <b>Secretary</b> – Tom Willacy (P4)  <b>Treasurer</b> - Jacqueline Burns (P3)  <b>Parent Members:</b>  Helen Ntabeni (P1 &amp; p3)  Abu-Zar Aziz (P4)</p>	<p><b>Co-opted members:</b>  Gillian Roulston - Teacher's Representative  <b>Advisor:</b>  Barbara Matheson – Acting Head Teacher</p>
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