

# Kelvindale Primary Parent Council



## Minutes

<b>Date:</b>	Wednesday 28 November 2018 - 1900	
<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Action</u></b>
<b>1.0</b>	<b>Present / Apologies / Welcome</b>	
	<p>1.1 Jaqueline Burns</p> <p>1.2 Present: Tom Willacy, Alisdair Matheson, Barbara Matheson, Abu-Zar Aziz, Gillian Roulston, Natalie McEwan, Barry Walker</p> <p>1.3 The Parent Council welcomed the following parents: Dan Protopopescu and Sarah Potter</p>	
<b>2.0</b>	<b>Items of Business</b>	
	<p>2.1 – Chalet/Janitor's house update</p> <p>See headteacher's update</p>	
	<p>2.2 – Pitch drainage</p> <p>AM had been in touch with the Council again to see if the mud could be cleaned off the pitch. AM noted that a permanent solution would have to await development on the adjacent site, and that it was now up for sale.</p>	
	<p>2.3 – Cordia/Catering</p> <p>AM summarised the attached note of the meeting with Cordia.</p> <p>Realistically, change would only come from pressure to include parents as part of the groups tasked with arranging meals. AM would contact the other schools served by the same kitchen in the first instance to see if there was common ground.</p>	
	<p>2.4 – Traffic Management</p> <p>Issues continue to arise on a daily basis with little change in behaviours of parents driving to school.</p> <p>The Council were approached once again via local councillors to highlight changes required to the traffic infrastructure and furniture</p> <p>The Council response included a statement '...no accidents resulting in injury have been recorded in the Police Scotland road accident database at this location during the three year period ending 30 September 2018.'</p> <p>A further site visit has been scheduled with the Council on 13th Dec</p>	

	<p>2018 with the following being proposed to the council for implementation:</p> <p>No stopping or waiting markings (zig zags) along the whole stretch of the opposite pavement to the School:</p> <ul style="list-style-type: none"> <li>• To ensure clear visibility of children and parents</li> <li>• To halt unsafe and inconsiderate parking &amp; stopping including mounting pavements blocking road access for other car users</li> <li>• reducing vehicle idling</li> </ul> <p>Zebra crossing at the identified location</p> <ul style="list-style-type: none"> <li>• Providing a focal point for pupil crossing</li> <li>• Acting as a speed reduction mechanism</li> <li>• A mounted zebra crossing would be welcome</li> </ul> <p>Additional gating on both sides of the school</p> <ul style="list-style-type: none"> <li>• Would channel crossing via the zebra crossing</li> <li>• Act as a barrier to pupils rushing out of the school premises onto the road</li> <li>• Would provide further safety provision on approach to the school</li> <li>• Adds further visible safety infrastructure</li> </ul>	
	<p>2.5 – Dekko Comics</p> <p>A parent from another school had contacted the PC via email, to make us aware of these specialist comics for school kids ages 9-12 (dekkocomics.com).</p> <p>They will send some samples to the school, the idea being that these books could be added to the curriculum if found educational/appropriate.</p> <p>They are apparently particularly useful with pupils having Dyslexia, Autism and ADHD.</p>	
	<p>2.6 – Show my homework</p> <p>AM had been asked about this smartphone app by a parent through email.</p> <p>It could be used by teachers to upload homework for parents to view, for example in case pupils forget to mention their homework assignment(s).</p> <p>BM noted that at the moment there is no facility for teachers to upload homework assignments to the school's website for example.</p> <p>DP opined that it would be straightforward to set up an upload page, however, AM noted that there might be regulatory obstacles to doing this as the Council were strict on what could feature on their system. They would likely forbid any parent led IT functionality.</p>	
<p><b>3.0</b></p>	<p><b>Financial Report</b></p> <p>[JB to confirm current balance and any expenditure]</p>	

<b>4.0</b>	<b>PTA report</b>  [tbc].	
<b>5.0</b>	<b>Head Teacher's Business Update</b>  1. <u>Staffing</u>  Mrs Susie Orrell due back next week and will cover Non Class Contact Time for some classes. PT interviews were on the 15 <sup>th</sup> November 2018. Congratulations to Sheila Thompson and Victoria Cockburn who are now permanent members of the Senior Leadership Team. Mrs Anne McCulloch (P3a) and Mr Andrew Murray (P5a) were our 2 temporary members of staff covering for Mrs Roulston and Mrs Watret. Mr Murray can stay until June 2019 as he is permanent supply. Mrs McCulloch was on a fixed term temporary contract so has had to leave Kelvindale last Friday. Her replacement, Miss Elizabeth Dunnage is permanent to Kelvindale staffing. Miss Kirsten Crombie resigned in October. Mrs Janet Ogilvie is now taking P4b along with Mrs Loretta Millar. Mrs Lisa Milne will go on Maternity Leave in January. <u>Absence</u> Mrs Campbell has taken early retirement due to ill health. We have a vacancy for a Support for Learning Worker-16.5 hours. The post was advertised on My Job Scotland and there have been 57 applicants. Mrs Roulston and I are currently working on a short leet. Clerical --Mrs Kean is still absent.  2. <u>Refurbishment-Chalets/Janitor's house</u>  We are still waiting for Smartboards. I have been on to Andy Duff about it-several times. The Janitor's house has been decorated. We are waiting for it to be connected to the school's intruder alarm. This will be an Outdoor Learning Hub/Family Learning Space.  3. <u>School Uniform</u>  BM is looking at be changing how School Uniform is ordered/delivered at Kelvindale. We will still be with the same company and school will continue to make a small profit on each item sold. However, parents can order items on line and get it delivered to their home address. This will save many hours clerical time.  The only down side is that there is a charge for delivery if under £45 however, BM will suggest that parents get together to order school uniform to avoid the charge if their order is less than £45. This means that you can order uniform any time of the year. School will keep a stock of all items in all sizes for measurement purposes/for new children.  We also intend to keep a stock of nearly new uniform in school to give to those who need it. I will inform parents of this in the New Year. I have yet to finalise details, I have a meeting with the company next Monday.	

	<p><u>4. Awards Ceremony in June</u></p> <p>In the spirit of equality and inclusion and in consultation with all staff, I have decided that we will not have an Awards Ceremony this June.</p> <p>This is because</p> <ul style="list-style-type: none"> <li>• Medals cost over £800</li> <li>• Difficult to administer/get right despite our best efforts</li> <li>• It takes hours of PT and Clerical time to organise</li> <li>• Pupil participation in sports and other activities are recognised throughout the year when they happen</li> <li>• Children get attendance certificates with their School Report</li> <li>• Inclusion and Equality-what message are we sending to the children who don't get a medal? Some children get loads of medals some get none.</li> </ul> <p>We would still award the P7 prizes for French, Language, Maths etc but this would be done at the P7 Presentation Evening. I ask for the Parent Council's support with this.</p> <p><u>5. Communication with school</u></p> <p>I have put a section in the school newsletter re communication with school. If any parent/carer has any issues, we are always happy to listen. We can clarify matters and always welcome feedback on everything we do.</p> <p><u>6. Improving Our Playground</u></p> <p>P7 Ambassadors are presenting to the PTA this evening about their Grand 3 Year plan for improving the outdoor spaces at Kelvindale. They have consulted with the children and estimate the cost of these improvements as being around £11, 000.</p>	
<p><b>6.0</b></p>	<p><b>AOB</b></p> <p>BW mentioned easyfundraising.org.uk as a good way to raise some funds for the school during the holiday shopping spree.</p>	<p>BM/AM</p>
<p><b>6.0</b></p>	<p><b>Date of Next Meeting</b></p> <p>Date of next meeting confirmed as 27 February 2019 at 1900</p>	
<p><b>Chairman</b> - Alisdair Matheson (P4 &amp; 6)  <b>Secretary</b> – Abu-Zar Aziz (P1 &amp; P5)  <b>Treasurer</b> - Jacqueline Burns (P4)  <b>Parent Members:</b>  Helen Ntabeni (P2 &amp; p4)  Tom Willacy (P5)  Natalie McEwan (P4 &amp; P6)  Barry Walker (P2)</p>		<p><b>Co-opted members:</b>  Gillian Roulston - Teacher's Representative  <b>Advisor:</b>  Barbara Matheson Head Teacher</p>