

# Kelvindale Primary Parent Council



## Minutes of meeting

<b>Date:</b>	Wednesday 29 May 2019 - 1900
--------------	------------------------------

<u>Item</u>	<u>Description</u>	<u>Action</u>
<b>1.0</b>	<b>Present / Apologies / Welcome</b>  1.1 Apologies from Tom Willacy  1.2 Present: Jaqueline Burns, Alisdair Matheson, Barbara Matheson, Abu-Zar Aziz, Gillian Roulston, Natalie McEwan, Barry Walker	AM
<b>2.0</b>	<b>Items of Business</b>	
	2.1 – Chalet/Janitor's house update  Waiting for new telecommunications. Huts, chalet and janitor's house to be connected to the main school telephone network.	BM
	2.2 – Pitch drainage/renovation  Following 13th May site meeting between GCC and Bellway, it was agreed pitch drainage will be connected to site drainage. AM emailed Andy Borland at Bellway Homes thanking and confirming this. AM looking for timescales. No mention of drainage in brief GCC report sent to him. The north west corner area apparently needs 5 "decompaction" treatments to see if it's capable of being fixed. If decompaction doesn't work, assistance may be available from Bellway	AM
	2.3 – Cordia/Catering  AM sent emails to the parent councils in our area regarding school meals. Little response as of yet although AM noted that Parent Forum and staff at Cleveden shared concerns with Cordia's choices.  Glasgow-wide Parent Councils meeting may be one forum to drive agenda forward.  Consultation is currently underway regarding the feasibility of free school meals.	AM
	2.4 – Traffic Management  Parking buddies (cut out cartoon children) have made a huge difference to visibility and parking spaces available. Junior Road Safety Officers made a presentation informing P1 parents of parking difficulties and concerns.	AA

	<p>5 parking buddies to be purchased to stop parking outside the school and on the zigzags at the front and back of the school. JB suggested a parking buddy also be positioned at the corner of Dorchester Place and Dorchester Road.</p> <p>The school has not been placed on the list for piloting a no-car zone which would be in force at drop-off and pick-up times. No further schools would be added to the pilot. Depending on its results, the earliest that some form of action could be taken would be in the year 2020-21.</p> <p>Traffic wardens have only been out a couple of times. AA will try and get them out more frequently.</p> <p>The meeting referred back to the information discussed previously on the use at some other schools of pupils to enforce parking restrictions. Concerns raised by BM that children going out with high-viz vests as junior traffic wardens during drop-off and pick-up times may not be safe. After discussion it was agreed this wasn't a good idea.</p> <p>AA to contact community police traffic and enforcement to request those parking illegally be ticketed before someone is injured.</p> <p>Parking awareness meeting to take place at the start of the new term, date to be confirmed. BM to contact community police and request they attend this meeting and inform P1 parents about parking.</p> <p>Pot-holes to be fixed outside the school. AA will contact the council.</p>	
	<p>2.5 – Cleveden Secondary Liaison</p> <p>AM emailed Roger Boyle that notice for the open day in January was very last minute. Another open evening was scheduled in May but this was too late for the P7 children and parents who had already made their school choices. Earlier intervention is required as children walk past Cleveden to go to Hyndland Secondary.</p> <p>The May open evening was then extended to p5-6 parents. AM was there and about half of those attending insofar as he could see were from parents of Kelvindale pupils in P5/P6. More engagement needed with P5 &amp; P6 parents.</p> <p>It was also suggested that senior pupils from Cleveden be invited to present to Kelvindale pupils and advise of their experiences.</p> <p><i>[Post meeting note – AM was invited to a meeting on 21 June 2019 by Guinni Barker, Cleveden Secondary Deputy Head Teacher, along with representatives of many of the other feeder primaries. Discussions included details of transition of p7 pupils to Cleveden and support from Cleveden for classes in those primary schools including Kelvindale on subjects such as: STEM, languages and music.</i></p> <p><i>AM pointed out that he was largely unaware of these existing programmes which appeared quite extensive but this was more probably as he received</i></p>	AM

	<p><i>limited information from his children as was probably not uncommon. It was agreed that more information on these already extant links would be provided to parents along with more information on the transition calendar including social events.</i></p> <p><i>Going forward, there would be a definite calendar for primary school parents, not just p7, detailing these events and also those which they would be able to attend. This would hopefully include the opportunity to meet and discuss matters with parents of children at Clevedon and its Parent Council.]</i></p>	
	<p>2.7 – GCC Ramadan guidance</p> <p>AM referred to the GCC guidance document recently circulated. His concern was that while flexibility in respect of individual parents and pupils' religious beliefs should be accommodated on a case by case basis, the terms of the guidance was in some respects concerning and could be used in unexpected ways to constrain schools. In particular he felt that non-denominational schools and their year or daily timetable should not be altered to suit the religious beliefs of any group of parents.</p> <p>It was noted that the Guidance appeared to have been adapted from another local authority with a very much greater Muslim population. It was unclear what, if any, local consultation had been carried out.</p> <p>AA noted that in primary few children take part in Ramadan fasting with which the guidance was greatly concerned.</p> <p>AM will circulate a draft email to the Parent Council noting the concerns. After consideration this will be forwarded to GCC.</p>	AM
<b>3.0</b>	<p><b>Financial Report</b></p> <p>There is £586.85 in the account. Approximately £400 will be added in August 2019. Surplus funds will go towards school needs (including parking buddies) in consultation with BM and other members of the school management team.</p>	JB
<b>4.0</b>	<p><b>PTA report</b></p> <p>See AGM minutes generally.</p> <p>The Summer Fair was due to take place on the morning of 8 June.</p>	AM/PTA member
<b>5.0</b>	<p><b>Head Teacher's Business Update</b></p> <p>1. <u>Current Staffing</u> Some of our support staff are reducing their hours. This means that we are entitled to one more Support for Learning Worker. This has been advertised and I hope to meet and interview soon.</p> <p><u>Staffing for next year</u> Our staffing for next year is 22.4 based on 475 children and 17 classes. This may change. One of our current P6 classes is currently smaller than the other We may</p>	BM

have to look at reclassifying this year group in preparation for P7. Miss Gillian McMahon (currently on secondment at Clevedon Secondary) will be returning to Kelvindale in August. Mrs Rachael Hannah will be leaving Kelvindale in June 2019.

## 2. ICT

The roll out for i-pads is now beginning in August 2019.

## 3. Pupil Equity Funding

This session, our Pupil Equity Funding is £75, 600. This is based on Free School Meal entitlement and is to be used to raise attainment, in particular to close the poverty related attainment gap.

School suggestions for spending this money -

### Staffing

We will continue to pay for Mrs Salt for an extra 3 days a week over and above her contracted 2 days to continue Reading Recovery/ASL as well as paying extra hours for Miss Redhead (clerical).

We will continue with P1 Soft Start and pay for staffing this through PEF.

### Resources

- Maths equipment
- Resources/equipment for a nurture base

Any further suggestions on how to spend PEF are welcome. The wider body of parents have been invited to give suggestions for how this money should be spent in the last newsletter and in the Parent Questionnaire which will be issued in June 2019.

## 4. School Improvement Plan for 2019-20

We are currently consulting with staff and pupils on this. Issues under consideration are-

### 1. ICT

- Digital Literacy

### 2. Raising Attainment

- Maths/numeracy-staff training and resources
- Listening and Talking Social/Emotional Well-being

### 3. Health and Wellbeing

- Restorative Practices
- Establishing a nurture safe space for children who need it

## 5. Playground Furniture

We are waiting for City Building to come and fix this furniture to the playground.

## 6. Organic Garden/School Grounds

Thank you to all parents and staff who helped with the great clean/tidy up on the Saturday morning of the 27<sup>th</sup> April. There was a great turnout and

	<p>our school grounds are looking fabulous!</p> <p><u>7. End of Term Assembly</u> This will be on the last day (28<sup>th</sup> June) at St John's Renfield Church at 9.30am . All parents are welcome to join us.</p> <p><u>8. Parent/Pupil Questionnaires</u> Kelvindale parents and pupils will be invited to complete an on-line questionnaire.</p>	
<b>6.0</b>	<p><b>AOCB</b></p> <p>School Trip Cancellation Question - BM reported that school trips have not been cancelled but scheduled at various times throughout year. Longer day trips have become increasingly difficult due to a shortage of parent volunteers, increased costs and poor value for money. In particular the GCC restricted list of coach hire companies often require their vehicles to pick up and discharge the children at times to allow them to act as school buses elsewhere meaning there is very little time to actually have the trip.</p> <p>Funds have been redirected to fund drama specialist, hopscotch theatre group etc</p> <p>Circular Economy - Question raised over P6 children walking past Rouken Glenn play park, and not playing in it, during the circular economy trip. BM advised that this was an educational trip and playing in the park was, unfortunately, not possible. BM happy to talk through this with any parent.</p> <p>Daily Mile – No policy on this as timetabling this into the school day prescriptively is not easy. Teachers take part when it's suitable for their class.</p>	
<b>7.0</b>	<p><b>Date of Next Meeting</b></p> <p>28 August 2019</p>	

<p><b>Chairman</b> - Alisdair Matheson (P4 &amp; 6)  <b>Secretary</b> – Tom Willacy (P5)  <b>Treasurer</b> - Jacqueline Burns (P4)  <b>Parent Members:</b>          Barry Walker (p2 &amp; p4)          Abu-Zar Aziz (P1 &amp; P5)          Natalie McEwan (P4 &amp; 6)</p>	<p><b>Co-opted members:</b>          Gillian Roulston - Teacher's Representative  <b>Advisor:</b>          Barbara Matheson – Head Teacher</p>
---	--