

# Minutes from the Kelvindale Primary PTA Meeting

Wednesday 28<sup>th</sup> November 2018

**Attendees:** Suzanne Barltrop (Secretary), Erin Cameron, Rhona Caldwell, Ella Locke, Debs Norton, Cathy Allan (Secretary), Sarah Watret (Teacher), Alison Willacy, Nicola Devlin, David Nicholls (Treasurer), Nick Bell, Clare Gault, Lynne Miller, Angela Mackie, Sorcha Dallas-Bryce, Bryan Montgomery (Teacher), Amanda Walker, Geri Lucas, Carey McKenzie.

**Apologies:** Ciara MacLavery, Lil Rudebeck, Ines Alves, Kate Russell, Ainslie Bradley.

Minutes	Actions
<p><b>1. Welcome</b></p> <p>Nick Bell welcomed everyone to the meeting and thanked the P7 Playground Ambassadors for attending. Please see the School Requests section for details of their presentation.</p> <p><b>2. Previous Minutes</b></p> <p>Minutes from the early November meeting were approved. Small correction to attendees to be made (Alison and Ainslie to be added) before being uploaded to the school website.</p> <p><b>3. Treasurer's Report</b></p> <p>Our current account balance is £9,093. Approximately £4000 is available to spend. Remaining money is reserved for subscription renewals and purchases. The rescheduled discos made a profit of £760 and Christmas cards £1500. Many thanks to all who helped with these events. A new tea urn was purchased for £47.</p> <p><b>4. School Requests</b></p> <p><b>Playground Ambassadors</b> Seven of the P7 Playground Ambassadors attended the meeting. They presented ideas and a wish list of equipment they would like to improve the school grounds. (Their Powerpoint is available to view). Their fundraising target is £10,674.96. A number of questions were asked by PTA members and suggestions for potential suppliers made. It is hoped the ECO committee will be involved in the planting work.</p> <p><b>Charanga</b> - The PTA has agreed to fund this music resource again. Annual subscription is £295.</p> <p><b>City of Dance &amp; Gymfest</b> - £90.99 was requested. Funding agreed by all present.</p> <p><b>Record of Achievement</b> - No update available.</p>	<p>Sarah to upload.</p>

## **5. Event Updates**

### **School Disco (Ainslie, Geri, Cathy)**

Our regular DJ turned up late and ill prepared for the P4/5 disco. A new DJ will be required for any future events. There were a lot less children than usual. A parent complained about the fizzy drinks on sale. A neighbour complained to the school about the noise levels and copied in the Head of Education.

### **Christmas Cards (Alison, Angela)**

Six families put in orders after the cards were delivered to the school. There were significantly less orders this year, especially from the infants. It is requested that names be written by the teachers not the pupils to make processing easier. It was agreed to run this fundraiser again next year.

### **School Christmas Fayre (Cathy to lead, everyone to help)**

All the Craft Stalls have been sold and paid for. The list of Silent Auction items has been sent out. David will be collecting floats on Thursday. All raffle items to be given to Cathy. We have received a lot of toy donations but very little for the Tombola. Styrofoam cups need to be purchased for the tea/coffee. A White Elephant stall will be created for all the random donations we receive - to be run by P5. Event to be promoted on the Kelvin Daily.

The most effective way to generate volunteers has been a text from the school.

The P7 Playground Ambassadors to attend the Christmas Fayre.

## **6. Publicity Update**

We now have 187 Facebook followers and 137 people signed up to Easy Fundraising. Easy Fundraising has raised £846.25 so far. It was suggested a sub-group form to discuss publicity for the PTA. Clare and Sorcha have agreed to be members. It was also suggested the school send out a text after each event to say how much was raised and what the money will be used for.

## **7. Parental Feedback and Suggestions**

The issue of Parent Pay was raised. Nick to speak to the head of the Parent Council about this.

## **8. Any Other Business**

Many thanks to After School Care who have kindly agreed to give us early access to the hall to set up for the Christmas Fayre.