

Minutes from the Kelvindale Primary PTA Meeting

Wednesday 26th September 2018

Attendees: Suzanne Barltrop (Secretary), Lil Rudebeck, Erin Cameron, Rhona Caldwell, Ella Locke, Debs Norton, Cathy Allan (Secretary), Sarah McLean (Teacher), Alison Willacy, David Nicholls (Treasurer), Nick Bell, Ainslie Bradley (Marketing), Kate Russell, Ines Alves

Apologies: Ciara MacLavery, Clare Gault, Lynne Miller, Angela Mackie, Geri Lucas, Mike McConnell, Bryan Montgomery (Teacher).

Minutes	Actions
<p>1. Welcome Cathy Allan welcomed everyone to the meeting and thanked Kate for hosting.</p> <p>2. Previous Minutes Minutes from the August meeting were approved with a spelling correction to be done before being uploaded to the school website.</p> <p>3. Treasurers Report Our current account balance is £6,452. £21 of Donations were received at the P1 Coffee Morning and a profit of £50 was made from the Meet the Parents Event. We also received £112 from Easy Fundraising and another parent has set up a direct debit.</p> <p>4. Nominations for the PTA Committee No nominations were received for the vacant committee positions of Chairperson and Vice Chairperson. It was agreed to continue with these positions vacant until the New Year. Nick attended the Parent Council meeting to discuss the lack of Chairperson and Vice-Chairperson. It was reported the school is under a number of budgetary constraints. A member of the PTA will attend the Parent Council meetings and provide our report. Alison is continuing to do a number of Chairperson jobs despite stepping down. It was agreed Erin will take over the email but Alison will continue with the Facebook Page.</p> <p>5. School Requests There are no requests from the school. The school has hired 10 x P7 ambassadors to involve the children in the playground improvements. They are to cost and create a project plan. Alison and Sarah will continue working on the application for Tesco funding. A nominated amount to raise will be provided by the school before the Halloween Discos in late October with a totalizer displayed in the school to encourage more help and donations from parents.</p>	<p>Sarah to upload.</p> <p>David to attend next Parent Council Meeting</p> <p>Sarah to provide a fundraising target to the PTA</p>

6. Event Updates

Meet the Parents (Mike, Ella and Debs)

The event was held Thursday the 6th of September. Many commented on the lovely atmosphere and lots of people signed up to help. Plenty of feedback was given on the playground and this has been passed to the school.

School Disco (Ainslie, Geri, Cathy)

The school has been booked for the 24th and 25th of October. The event will be Halloween themed and children are welcome to dress up. The DJ has been booked and a Tuckshop run will occur on the 5th October. A letter will be put in the school bags before October Holidays. PTA members will check off tickets from the 9th-11th October and 22nd/23rd. Rhona, Erin and Kate are able to help on the night.

Christmas Cards (Alison, Angela)

All designs have gone to the printer. One class allowed the children to write their names and many were illegible. Proofs are to arrive next week for ordering. Lil Rudebeck and Laura Calder have agreed to help.

School Christmas Fayre (Cathy to lead, everyone to help)

Christmas Fayre will be held on Saturday the 1st December. Nick presented a breakdown of which stall/activities made money and the effort involved in setting up and running them. Lil will find out how many volunteers were needed last year. It was suggested we make an early call out for volunteers to see if we need to cancel stalls. A target/fundraising thermometer will be displayed on the day and a PTA stall set up. The Silent Auction will be organised by Nick, David and Debs. The Craft Stalls by Erin, Kerry and Carey. Lil has agreed to organise the volunteers. PTA Stalls will be sorted by Cathy, Alison, Erin, Kate, Ainslie, Ella and whomever would like to help.

7. Publicity Update

We now have 160 Facebook followers and 133 people signed up to Easy Fundraising. Easy Fundraising has raised £683.01

8. Parental Feedback and Suggestions

A parent has commented on the School's Career Fayre and ways to improve it.

Daytime meetings – a number of parents have asked for meetings to be held during school hours. It was suggested we hold a daytime meeting before each large event. Erin has agreed to Chair these meetings.

9. Any Other Business

Due to School Discos and Halloween, the next meeting is to be held on Wednesday the 7th November. Nick to chair.

Cathy to create WhatsApp groups for each subgroup.
Suzanne to book let.

Sarah to follow up.

Suzanne and Sarah to find a date near the end of November.