

Minutes from the Kelvindale Primary PTA Annual General Meeting

Wednesday 30th May 2018

Attendees: Kate Russell, Cathy Allan (Secretary), Sarah McLean (Teacher), Alison Willacy (Chairperson), David Nicholls (Treasurer), Nick Bell, Suzanne Barltrop (Secretary), Lil Rudebeck, Ainslie Bradley (Marketing).

Apologies: Ciara MacLavery, Geri Lucas, Mike McConnell, Erin Cameron, Chloe Robertson (Teacher), Shiona McCubbin, Bryan Montgomery (Teacher).

1. Review of the Year

Alison thanked everyone for their help throughout the year. The PTA raised £11,677 this year and spent £9,598 (plus the cost of the hoodies).

The introduction of sub-groups was very successful and using WhatsApp for communicating within the sub-groups has proven popular.

Alison has written how-to documents for all events held this year. This will form a procedure manual to help those organising future PTA events.

Meetings are now held on the last Wednesday of each month. The fixed meeting days have been very helpful to members.

Suzanne spoke of all the hard work involved in offering second hand uniforms for sale. She reported there have only been 3 requests since Christmas and sales have only generated £30 all year. It was agreed a number of uniforms will be given to the school and the remaining items placed in the school's clothing bank. Thanks, were given to Suzanne for all her hard work and the number of hours she has spent offering this service.

A Facebook page was started along with regular newsletters to inform parents of our activities.

We currently receive 3 direct debits from parents. It's hoped we can develop this further.

Easyfundraising has proven a great way to earn money with little effort. We have 123 people signed up and we hope to increase parent engagement in the future.

We began tying fundraising for specific items with individual events. Such as the Christmas Fayre and the new wi-fi. We hope to continue this next year.

2. Improvements

Due to a lack of volunteers, an assessment needs to be made of all events to evaluate the effort involved versus the money made. It is hoped to involve the pupils more with efforts like filling Smarties tubes with money.

It was suggested we try and raise money for larger items like outdoor learning facilities rather than smaller things like sports socks.

Events such as the P1 Coffee Morning and Cheese and Wine Night were suggested as opportunities to sign more parents up to Easy Fundraising. Parent's Night was also seen as a chance to connect with the school community.

3. Resignations

All PTA committee members resigned.

Chairperson – no nominations/volunteers. Position vacant.

Vice Chairperson - no nominations/volunteers. Position vacant.

Secretary – Suzanne Baltrop (Lets and Risk Assessments), Cathy Allan (Minutes)

Treasurer – David Nicholls

The school is to send out a text informing parents of the PTA vacancies. It was suggested we merge with the Parent Council in line with other primary schools in Glasgow.

Special thanks were given to Alison Willacy for the fantastic job she has done as Chairperson this year. Her hard work was greatly appreciated by all in attendance.

Ainslie has agreed to respond to emails until a new Chairperson is found.