

## Minutes from the Kelvindale Primary PTA Meeting

Wednesday 25<sup>th</sup> October 2017

**Attendees:** Cathy Allan (Secretary), Suzanne Barltrop (Secretary), Ainslie Bradley (Marketing), Nick Bell, Sharon D'Arcy (Vice Chairperson), Amanda Green, Mike McConnell, Sarah McLean (Teacher), David Nicholls (Treasurer), Lil Rudebeck, Kate Russell, Alison Willacy (Chairperson)

**Apologies:** Ciara MacLavery, Shiona McCubbin, Angela McLelland, Christina Nuala, Bryan Montgomery, Lynsey and Philip Tonner

| Minutes   | Actions  |
|---|--|
| <p><b>1. Welcome</b><br/>The Chairperson (Alison Willacy) welcomed everyone to the meeting.</p> <p><b>2. Previous Minutes</b><br/>Minutes from the September meeting were approved by all present</p> <p><b>3. Treasurers Report</b><br/>The Treasurer (David Nicholls) reported the current account balance is £4,701.00</p> <p>Since the last meeting: We have paid the school £1200 towards stage curtains and purchased a Kindle Fire HD and case.</p> <p>The School Disco was a very successful event with our current profit at £825. We are waiting for a bill from the council for the school let. Please note the Tuckshop expenditure and takings will run as a separate accounting line through the year against all events with a tuckshop.</p> <p><b>4. School Requests</b><br/>iPads – The PTA purchased a Kindle Fire HD to test its ability to perform the functions required by the school. Special thanks to Ms Jack who spent considerable time testing the Kindle. The Kindle performed well against all the functions specified by the school however there is no support or training offered by the council for any alternatives to iPads.<br/>The PTA were disappointed that Glasgow city Council were effectively pushing schools and parents into purchasing iPads. Nick</p> | <p>Sarah McLean to upload to the school website</p> <p>Nick to speak to local councillor at the Community Council Meeting.</p> |

will highlight this to local councillors at the Community Council meeting on the 26<sup>th</sup> of October and request a timescale for rolling out iPads to P6 and P7 classes as this provision may negate the requirement for additional purchases being made by the PTA. The school is hoping a decision will be made soon.

Gymfest / City of Dance Competition – Mr Rodgers has requested £80 to support the school's entry to the Gymfest / City of Dance competition. Money to buy t-shirts and scenery promoting SAMH was agreed by all present.

## 5. Event Updates

### **Christmas Cards** (Ainsley, Angela, Lil)

Our order has been placed with the supplier. A large number of late orders were handed into the school making the task of ordering difficult.

### **Winter Shopping Evening** (Alison, Shiona, Lindsay)

We have been promoting stalls via our Facebook page and a great deal of interest has been shown in the event. Alcohol has been organised on a sale and return deal. We are currently awaiting confirmation on our license to sell alcohol. A deadline for payment was given to stall holders with one company still outstanding. A second chance will be provided then the stall will go to the first company on the waiting list.

### **Fish and Chip Quiz** (Amanda, Cathy, Lil, Mike)

Posters are currently up in the playground to publicise the event and a letter will be going home in the school bags after the craft fayre.

### **Auction Wall update** (Ainslie, Amanda, Sharon, Nick)

A shared document has been created to keep track of donations and Nick has updated it to reflect who has been approached for donations and the results.

### **School Christmas Fayre**

Alison has created a document outlining the locations for stalls and activities as well as the setup required for the Christmas Fayre. It is hoped this will help volunteers feel more confident in their role on the day.

The Assembly Hall will be managed by Alison with help from Lil, Laura Calder, Angela, Cathy, Nick and Geri.

The Stage and Stall holders will be managed by Angela.

The Gym Hall and Santa's Grotto will be managed by Sharon with help from Cathy, Kate and Lindsay.

David to provide a float.

Robbie Allan and Mike to help move the lunch tables at 6pm. Nick to help transport alcohol.

Alison to setup WhatsApp groups for each section.

|  |   |
|--|---|
| <p>The Classrooms will be overseen by Ainslie and Alison Younis. A call out will be sent for donations including school uniforms and soft toys.</p> <p>The school will run a Fairtrade stall and P5 will be taking a stall to support their money handling topic.</p> <p>Mike to purchase one box of Pokémon cards to check quality before ordering more for the stall. Feedback to be provided before the next meeting in case a change needs to be made to the stall.</p> <p><b>6. Publicity Update</b></p> <p>The October Newsletter has gone out. We now have 130 followers on our Facebook Page. 98 people have signed up to Easyfundraising with 26 of those joined in October and we have now raised £137.74. Ainslie is working on a Christmas Fayre Newsletter to be sent out early November.</p> <p><b>7. Parental Feedback and Suggestions</b></p> <p>School Disco. There was a request for Karaoke at the school disco and the sale of glow sticks. All who worked at the disco said the children were wonderfully behaved. Direction was needed for some parents.</p> | <p>Mike to purchase test box of Pokémon Cards</p> |
|--|---|