

Minutes from the Kelvindale Primary PTA Meeting

Wednesday 27th September 2017

Attendees: Allison Willacy (Chairperson), Sharon D'Arcy (Vice Chairperson) David Nicholls (Treasurer), Suzanne Barltrop (Secretary), Cathy Allan (Secretary), Ainslie Bradley (Marketing), Lil Rudebeck, Sarah McLean (Teacher), Bryan Montgomery (Teacher), Lynsey Tonner, Shiona McCubbin, Nick Bell, Geri Lucas, Kate Russell

Apologies: Christina Nuala, Ciara MacLavery, Angela McLelland, Amanda Green and Aarti

| Minutes | Actions |
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| <p>1. Welcome</p> <p>The Chairperson (Alison Willacy) welcomed everyone to the meeting.</p> | |
| <p>2. Previous Minutes</p> <p>Minutes from the August meeting were approved by all present. It was requested that minutes from previous meetings remain available on the school website for future reference.</p> | Sarah McLean to upload to the school website |
| <p>3. Treasurers Report</p> <p>The Treasurer (David Nicholls) reported the current account balance is £4,560.00</p> <p>Income since last meeting: We have received our first payment from Easy Fundraising as well as a Direct Debit from a parent of £5 per month. The PTA paid for the remainder of Golden Time resources and the Cheese and Wine event.</p> <p>Bank account signatories: David now has the form to add Alison Willacy onto the account.</p> | Alison Willacy to sign |
| <p>4. School Requests</p> <p>New Curtains for the Hall – It was confirmed by Glasgow City Council they will not pay for the new curtains for the school stage. It was agreed the PTA would contribute to the cost of replacement blue curtains, black curtains and new railings. The Parent Council have donated £1200 and the PTA will equal this amount.</p> <p>iPads – CGI will be providing the iPads for all P6-P7 students. This contract will be rolled out from the beginning of the next financial</p> | David to provide school with a cheque for £1200 |

year.

Leasing the iPads was investigated by the Tech Subgroup and the price was similar to purchasing. The council does not allow for leasing

Sarah has produced a document specifying activities they wish to use the iPads for. It was suggested the PTA purchase a Kindle to see if it could perform all the necessary functions.

The Tech Subgroup highlighted problems with iPads such as closed software and a lack of memory slot.

There were no other school requests.

5. Event Updates

Cheese and Wine (Ainsley, Ciara, Suzanne)

The event was well attended and highlighted the need for better promotion of what the PTA does. The uniform stall was a good addition but it was felt we need to advertise this service more widely. PTA Facebook Page – We currently have 120 followers on Facebook

School Disco (Sharon, Sorchia, Suzanne)

Leaflets for tickets have gone out in school bags. DJ and let are booked. Upper school disco is Wednesday the 4th of October and Infants on Thursday 5th October. This will be a ticketless event as names will be marked off the school roll. Lynsey, Ainslie, Kate and Lil have volunteered to help on the night. Cathy and Kate will collect the money and forms from the office

Christmas Cards (Ainsley, Angela, Lil)

Artwork is complete. A sample card will be going into the school bags on Monday. Orders to be back by Friday 6th October

Christmas Craft Shopping Evening (Alison, Shiona)

To be held 3rd November. Entry will be £3.50 and include a refreshment. Adult only event starting at 7.30 and finishing at 9.30. Stalls cost £17.50 for a small stall and £20 for a large. We will be promoting stalls via our Facebook page before the event.

Fish and Chip Quiz (Amanda, Cathy, Lil, Mike)

To be held November 17th at Kelvindale Bowling Club. Doors open at 7.30 and quiz begins at 8pm. We have a new quiz master, Niall McKenzie. The Chip Chick Inn has kindly agreed to supply the suppers at last year's prices and the Kelvindale Bowling Club has waived the letting fee. Special thanks to the Kelvindale Bowling Club and Chip Chick Inn for their support. We shall also be selling

Kindle to be purchased for experimentation. Nick and David to follow up

Alison and Ainslie to include information on 2nd hand uniform stall in PTA newsletter

School to provide list of names and classes

tea, coffee and cake at the event.

Auction Wall update (Ainslie, Amanda, Sharon)

A template has been obtained from Beaconsfield Toddlers to allow for a blind silent auction. A sheet listing the prizes will go into the school bags and be promoted on the Facebook page. Parent's feedback from previous events asked for longer to look at items. Nick has asked to join the WhatsApp group to help.

6. Christmas Fayre

It was agreed that the Christmas Fayre is an enormous amount of work to co-ordinate and run. In an effort to reduce the workload, jobs will be dispersed more evenly this year.

Teaching staff have agreed to run the tea and coffee again this year.

Sharon has agreed to run Santa's grotto and the gift will be a new book for each child. Price is £3 per ticket.

Cathy will purchase items for the lucky dip.

Suzanne will buy the tuckshop. She is unable to run the uniforms stand – volunteer required.

Geri is researching a Pokémon stall.

An adopt an animal stall will be introduced with donated teddies being given a name and adopted by the children.

A call out will be sent for volunteers and Lil will co-ordinate them.

Suzanne will approach supermarkets for a donation of mince pies and shortbread.

7. Parental Feedback and Suggestions

There has been a request for a standing order form to be sent out. David confirmed that people only need our bank account details which we are happy to provide.

A request was made that direct funding info should be more prominent on next newsletter.

Easy fundraising – a parent approached Nick about Jewson Builders not being part of easy fundraising. The parent they will be approaching the company to see if they will be added.

There was a suggestion from a parent that a donations bucket is put in the canteen for all the 10p changes from school dinners. It was felt that it was unfair to put pressure on the children to donate.

A complaint was made about the current running of the PTA and its

Alison and Ainslie to add the info.

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| <p>methods of communicating with members. All parents and staff present at the meeting voiced their support for the current Chairperson and the way events are being divided into subgroups to share the workload. It was agreed that WhatsApp is a more efficient mean of communication than large email chains. All opinions on the PTA are welcome but these should be sent via the PTA email address and not personal email accounts of PTA members.</p> | |
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