

Kelvindale Primary Parent Council



Minutes

Date:	Wednesday 23 October 2019 - 1915	
Item	Description	Action
1.0	Present / Apologies / Welcome	
	1.1 Apologies – BW, TW 1.2 Present: AA, JB, AM, BM, BW, RDC & GR 1.3 The Parent Council welcomed parent Liz Arbuckle	
2.0	Items of Business	
	2.1 – Chalet and Janitor's house update BM reported that the chalet refurbishment is ongoing. BM reported that a new telephone system has been set up within the school and a new telephone added to the chalet, so the space is up and running. Plans for the hut include being used as a hub for outdoor learning and use by the Seasons for Growth Group. Could also be used for KPC meetings and in the future as a space, with the addition of washing machines, for kit washing.	
	2.2 – Pitch Drainage Mid-September the pitch started to pond after drainage being connected to Bellway site (see last meeting mins). The varying drainage and site levels were queried and it was noted that Bellway. AM noted much of what was on the pitch was sand. <ul style="list-style-type: none"> • AM to take pictures of pitch to send to Council • AM to e-mail site manager at Bellway following dips appearing in the pitch. Situation has become worse since the building work. 	
	2.3 – Cordia/Catering AM noted still no response from other Parent Councils of the schools supplied from our Cordia hub (Hillhead, Hyndland, Broomhill and Scotstoun). No response has been received. <ul style="list-style-type: none"> • AM to raise issue of the quality of school meals by putting this issue on the agenda of the next Glasgow wide parent forum meeting – reduce choice, increase quality. Possibility of raising issue with local Councillors or MSP if no progress made.	
	2.4 – Traffic Management BM reported that parking buddies scheme seems to have helped ease the issue at the school front. Concerns expressed about emergency access should a child, or a resident be injured during the drop off/pick	

	<p>up times due to traffic build up. Discussion about linking with the local residents' association to agree a shared plan.</p> <p>There had been a complaint from a local resident who had nearly been run over</p> <ul style="list-style-type: none"> • AM to invite residents' association to a meeting to collaborate on a plan to improve the traffic situation 	
	<p>2.5 – Cleveden Secondary Liaison</p> <p>BM reported that there is overall grater engagement with the school including music classes and plans for STEM visits for Kelvindale pupils. Inset days at Cleveden nurture day went very well.</p> <p>Most recent event for prospective pupils was welcomed but it was noted that the time 1600-1800 made it difficult for many parents to attend.</p>	
<p>3.0</p>	<p>Financial Report</p> <p>Current account totals £286.85 with no additional expenditure planned for this year. £700 was given to the school for parking buddies. Not all of this has been spent. £400 income received from Council to book rooms for meetings, but bookings are free on Wednesdays. School insurance is covered.</p>	
<p>4.0</p>	<p>PTA report</p> <p>Please see attached.</p>	
<p>5.0</p>	<p>Head Teacher's Business Update</p> <ol style="list-style-type: none"> 1. <u>Staffing</u> <p>Mrs Milne will be returning from Maternity Leave in November. Mr Montgomery is currently absent. We hope to welcome him back soon. Mrs Jack has returned to work and her remit includes NCCT and Raising Attainment.</p> <ol style="list-style-type: none"> 2. <u>Telephone System</u> <p>The school has a new telephone system. We are extending this to The Infant Office, the huts, the chalets and the Janitor's house.</p> <ol style="list-style-type: none"> 3. <u>School Calendar</u> <p>This has been issued to parents.</p> <ol style="list-style-type: none"> 4. <u>Organic Garden/School Grounds/Dunny</u> <p>Thank you to all parents and staff who helped with the great clean/tidy up on the Saturday morning of the 5th October.</p> <ol style="list-style-type: none"> 5. <u>My World of Work</u> <p>A massive thank you to parents and friends of Kelvindale who gave up their time to come and talk to our pupils about their jobs in Technology, Science, Engineering and Maths to our children in P2-P7. Thank you too to Mrs Watret (DHT) for organising</p> <ol style="list-style-type: none"> 6. <u>School Handbook</u> <p>The updated version of our School Handbook will be available on our</p>	

website soon.

7. Parental Workshops for P1

These workshops for Literacy and Numeracy were very well attended this year. Thank you to Mrs Roulston (DHT) for all her hard work.

8. Fuel Zone

The new Autumn/Winter menu started on Monday 21st October. Copies of Standard, Halal & Vegetarian choices available on school website.

9. Charities

The Pupil Council have decided which charities we are supporting this year-Maryhill Food Bank.

10. Road Safety

I have contacted the Police re getting road markings at back entrance repainted. There have been issues in Dorchester and Weymouth recently as highlighted in the Newsletter.

11. Flu Immunisations

We were to be first but apparently there have been issues in obtaining the vaccine. We are now scheduled for 9th December.

12. P7/Secondary Transfer

Education (School and Placing Information) (Scotland) Regulations 1981

Transfer Arrangements – Primary to Secondary Education

To ensure parent/carers are fully informed of their entitlement in line with the above regulations, please note the following:-

As per previous years, CBS will prepare the relevant P7 Transition Letters for parents on behalf of all Primary Schools. This will include a “Parental Form” for completion and return. Please note the process has been reviewed and this year and CBS will populate the parental letters and arrange to post them directly to parents. Parents will be asked to return the pro-forma directly to CBS where the details will be collated.

The letters will be issued by **Friday 1 November 2019** and parents asked to return their pro-forma by **Friday 8 November 2019** directly to CBS

Therefore Primary Schools no longer require to collate this information from parents locally, as CBS will now be fully responsible for this.

Placing Request Applications

In addition to the above P7 transition forms, a parent who wishes to make an S1 placing request requires to complete an “online” Placing Request Application form.

Details of this can be found on GCC Web page “Schools and learning” “Placing Requests” -

<https://www.glasgow.gov.uk/index.aspx?articleid=18205>

13.P1 Enrolment for 2010

Education (School and Placing Information) (Scotland) Regulations 1981 Registration for Education

P1 registration week now takes place at the beginning of November each year. Therefore in line with the above regulations, I can confirm that this year’s P1 registration for those children due to start school in August 2020, will commence **Monday 4 November until Friday 8 November 2019.**

	<p>Public Notifications advising parents of details were in the press on Thursday 11 October / Friday 12 October and then again on Thursday 31 October just prior to enrolment week commencing.</p> <p>The details of enrolment week will also be notified for parents via the Council's social media platforms, Facebook and Twitter and School Newsletter.</p> <p>Following the success of parental P1 "online" enrolment over the past 3 years, the same central process will continue again this year with CBS Hub staff supporting this and liaising with Education Services throughout the process.</p>	
6.0	<p>AOB</p> <p>Following LA's presentation on ideas for school to address the climate emergency:</p> <ul style="list-style-type: none"> LA to arrange to meet with the pupil eco-committee on a Monday or Friday to discuss possible ideas and to link activity with Glasgow's hosting of the COP26 UN climate change summit in 2020. Ideas included planting of trees and exploring strategies to avoid the use of single use plastics. All were supportive of school wide action and engagement. <p>Following Abu-Zar's presentation on the project management programme (Association of Project Management):</p> <ul style="list-style-type: none"> Abu-Zar to liaise with school to agree when and with whom this can be run <p>Following discussion on the wish to have parent feedback on General Teaching Council request:</p> <ul style="list-style-type: none"> BM to put request for this on school website. 	
7.0	<p>Date of Next Meeting</p> <p>Date of next meeting confirmed as the 23rd October 2019</p>	
<p>Chairman - Alisdair Matheson (P1, 5 & 7)</p> <p>Secretary – Tom Willacy (P6)</p> <p>Treasurer - Jacqueline Burns (P5)</p> <p>Parent Members:</p> <p>Abu-Zar Aziz (P6 & P2), Barry Walker (P3 & P5), Natalie McEwan (P7), Robin Dallas-Childs (P1)</p>		<p>Co-opted members:</p> <p>Gillian Roulston - Teacher's Representative</p> <p>Advisor:</p> <p>Barbara Matheson – Head Teacher</p>