

Kelvindale Primary Parent Council



Agenda

Date:	Wednesday 1 September 2021 – 1900 via Microsoft Teams
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<u>Item</u>	<u>Description</u>	<u>Action</u>
1.0	<p>Present / Apologies / Welcome</p> <p>1. Apologies: Jacqueline Burns, Stuart Donald, Abu-Zar Aziz, Robin Dallas-Childs</p> <p>2. Present:, Mrs Matheson, Alisdair Matheson, Mrs Roulston, Elizabeth Rudebeck, Barry Walker, Judith Milne, Lynn Myra, Joanna ?</p> <p>AM welcomed everyone to the meeting.</p>	AM
2.0	<p>Items of Business</p>	
	<p>2.1 – Covid-19 update</p> <p>The rules regarding Covid contacts in schools have changed and if a child or someone in school tests positive there is no need to self-isolate.</p> <p>All close contacts will be contacted by Track and Trace and it is no longer the school's job to administer this. Schools have been instructed to issue a general "warn and inform" letter to the children in the class if a child in that class tests positive.</p> <p>We have some pupils who have tested positive for Covid and are now absent.</p> <p>We are still vigilant regarding Covid prevention procedures.</p> <p>Hand washing, physical distancing adults wearing masks in communal areas, wiping of surfaces and ventilation.</p> <p>The school Risk Assessment has been updated for the new session.</p> <p>For example, we are sticking to Zones in the playground, no assemblies, no mixing classes, being outdoors for PE when possible, stringent protocols for visitors.</p>	BM

	<p>Lateral flow tests are available for all school staff to self-administer twice weekly.</p> <p>Health and Safety walk rounds with Union Rep and Health and Safety Rep take place each week.</p>	
	<p>2.2 – Pitch drainage</p> <p>There is a collapsed pipe on the Bellway site and Alisdair is in contact with Andrew Duff regarding this as there has been no response recently from Bellway. Alisdair will chase Bellway in 2 weeks if there is no further update.</p>	<p>AM</p>
	<p>2.3 – Traffic Management</p> <p>Things have been much better since returning in August and the staggered school starting times have also helped.</p>	<p>All</p>
	<p>2.4 – After school care</p> <p>Things appear to be going well with the new provider West End Adventure and the feedback from the kids is positive. Fiona who runs West End Adventure is also on site much more often.</p>	<p>AM</p>
	<p>2.5 – Parents' evening</p> <p>Mrs Matheson noted it is too early to say yet whether there will be face to face parent/teacher meetings in November. The school held parent/teacher interviews via Microsoft Teams last term.</p> <p>Mrs Matheson hoped if it is virtual meetings come November, we will be able to include more parents in these meetings. She has made the decision this week that Meet the Teacher will not go ahead this term and is currently consulting with staff re an alternative to be sent to parents in September, possibly class power points or short, recorded films.</p>	<p>AM</p>
	<p>2.6 – School uniform supplier</p> <p>Mrs Matheson noted the new supplier, Schoolwear Scotland, like a lot of other suppliers, has had difficulty sourcing uniform from their usual supplier (Trutex).</p> <p>Schoolwear Scotland and the school would like to extend our apologies for this.</p>	<p>AM</p>

	We will continue to monitor the situation and will change suppliers if we have to. Mrs Matheson has had 4 e-mails to HT E-mail re uniform and Mrs Lang a couple of phone calls.	
	2.7 – COP 26 engagement Mrs Matheson advised that all classes will be taking forward topics about sustainability with the children being heavily involved with issues relating to COP 26. More details will be revealed in due course.	AM
3.0	Financial Report No movement on account other than payment of this year's grant from the Council. The balance currently stood at £486.85.	JB
4.0	PTA report Minutes from Kelvindale Primary PTA Meeting Wednesday 25th August 2021 Held via Microsoft Teams Attendees – David Nicholls (Treasurer), Nick Bell, Lil Rudebeck (Secretary and Chair of the meeting), Francesco Baldini, Irma Booyens, Johann Booyens, Joanna Pilarczyk, Margaryta Chos, Nikos Ntasmos, Sanita Vetra, Clare Henry, SORCHA Dallas, Anglea Lynch, Zohre Talebi, Sarah Watret (DHT), Sheila Thompson (Principal Teacher), Mrs Jack (P6C) Apologies – Vicky Cockburn (Principal Teacher) Vitor Magueijo, Ainslie Bradley, Suzanne Baltrop, Erin Cameron, Judith Milne	AM/PTA member
	Minutes	Action
	<ol style="list-style-type: none"> 1. Welcome – Lil welcomed everyone to the meeting and gave a brief explanation about how the PTA raises money and what we spend it on. Later in the meeting she confirmed that the PTA does not currently have a chairperson and if anyone would like to volunteer they would be warmly welcomed. She asked everyone to introduce themselves as there were so many new participants. 2. Previous minutes – the minutes from the previous meeting on 19th May 2021 were approved. Lil to send to Mrs Watret for uploading on to the school website. 3. Treasurer's report – David confirmed that we currently have £9638 in the bank with £1770 earmarked for spending on the playground. 4. School Requests: <ol style="list-style-type: none"> a. Felt tip pens for all classes – the meeting agreed to spend £385.00 on new felt tip pens for the school. b. Tennis Raquets – the meeting agreed to buy 14 new 	Lil Rudebeck

	<p>tennis raquets at a cost of £10.00 each for the school.</p> <p>5. Janitor's Garden Mrs Jack confirmed that Mr Lynass had been watering all summer and lots of vegetables were ready to be harvested. However the paths have got overgrown and she was keen for a group of parents to clear the garden in the next two weeks so the children can access the garden. The meeting discussed organising a morning of work on Saturday 4th September. Lil to take this forward. Mrs Jack and Mrs Watret also said that it would be good to form a group of parents who would be happy to come and help with ground maintenance/gardening on a regular basis as the school grounds are quite large.</p> <p>6. Christmas Cards Lil confirmed that she would be delivering the templates to the school office tomorrow and she would need them back on Friday 10th September to send to Class Fundraising. David suggested that people should be encouraged to pay via bank transfer to avoid handling large amounts of cash. Irma suggested getting people to use a code on their bank transfer so that it can be easily linked to their order. For example CARDP2SURNAMEOFCHILD. Nick, David and Lil to discuss this outwith the meeting.</p> <p>7. Facebook Page Lil requested a volunteer to run the Facebook page now that Alison Willacy has left the PTA. No volunteer was forthcoming so it was decided that we should ask the wider school community. Lil to draft an email to be sent to parents. There was discussion about creating whatsapp year groups to communicate with parents. David to take this forward.</p> <p>8. Second Hand Uniform Sale – FB page The meeting discussed that some people had found this page quite difficult to use and that it wasn't getting a lot of traffic but it was felt to be a useful resource and that hopefully more people would use it as time goes on. If we get a volunteer to take over the main facebook page, we would ask them to run/promote it as well.</p> <p>9. P1 Parent's Welcome Event – Lil suggested that as we couldn't hold a P1 parents coffee morning in the school that we should see if we could hold an event at the coffee van at 1051 GWR for all new p1 parents. The meeting agreed to this and Lil said she would take it forward. Sorcha and Joanna offered to help. Lil to confirm a date – possibly 3rd September straight after drop off.</p> <p>10. Discuss permanent change of Meeting start time to 8pm. The meeting agreed to move the start time to 8pm and that this means that meetings have to end at 9.15pm promptly.</p> <p>11. AOB – Nick asked that everyone think of creative ways that we can spend the PTA funds for the benefit of the school.</p> <p>12. Next Meeting – the next meeting is due to take place on Wednesday 15th September at 8pm via Microsoft Teams and will be chaired by David Nicholls.</p>	<p>Lil Rudebeck</p> <p>Lil, David, Nick</p> <p>Lil Rudebeck</p> <p>David Nicholls</p> <p>Lil Rudebeck</p>
<p>5.0</p>	<p>Head Teacher's Business Update</p> <p>1. <u>Staff News</u></p>	<p>BM</p>

Welcome to Miss Imray (P4a, 0.5) and Mr McMaster (P5b) who have joined the teaching staff at Kelvindale. My last day as HT at Kelvindale Primary will be Friday 8th October 2021.

2. Uniform

Our new supplier, Schoolwear Scotland, like a lot of other suppliers, has had difficulty sourcing uniform from their usual supplier (Trutex).

Schoolwear Scotland and the school would like to extend our apologies for this.

We will continue to monitor the situation and will change suppliers if we have to. I have had 4 e-mails to HT E-mail re uniform and Mrs Lang a couple of phone calls.

3. Parent Pay

ParentPay is being implemented across all mainstream primary and secondary schools this session. The initial rollout will involve introducing Online School Payments (ie school fund activity including trips, events, etc) with cashless catering following at a later date. They are doing this on a Learning Community basis and are already live in three Learning Communities. The schedule will allow us to go live with one Learning Community per week.

The Demo for the Cleveden Learning Community is on 11th November and goes live on 6th December.

4. School Crossing Patrol

Since returning to school, Cordia have had difficulty providing a regular school crossing patrol on Dorchester Avenue. This has been down to retirements, a lack of applicants to adverts placed and Covid absences.

Chris McColgan (our janitor) has been filling in a lot of the time at my request. Officially, he should only cover 4 times a year, but has done way more than that already this session.

I will keep parents updated by text/e-mail.

I am hopeful for a permanent resolution to this soon.

5. QIO Visit

Louise Ballantyne, our new QIO, will visit the school on Friday 10th September 2021.

We will be discussing our School Improvement Plan for this session and plans in place to raise attainment and close the gap after Covid.

6. School Improvement Plan (SIP)

Priorities for development Session 2021-22:

1: Raise attainment and achievement for all children in Literacy and Numeracy through targeted support, interventions and collaborative

enquiry (pedagogy)

- *Increased practitioner knowledge and confidence in the teaching of non-fiction writing leading to improved learner experiences*
- *Facilitate opportunities for collaborative enquiry to evaluate impact of pedagogy to raise attainment and achievement for all*
- *Effectively deploy staff to 'add value' and close the gap for our targeted learners*
- *Increased practitioner knowledge and confidence in the teaching of multiplication and division leading to improved learner experiences*
- *Effective use of formative assessment to move learners forward*

2: Develop a whole school strategy for Health and Wellbeing, with a particular focus on mental, emotional and social wellbeing.

- *Increase practitioner knowledge, skills and confidence in supporting pupils mental, social & emotional wellbeing and relationships, sexual health & parenthood.*
- *Enhance Kelvindale' s understanding and application of the 6 nurturing principles.*
- *Continue to support pupil's mental, emotional and social wellbeing.*
- *We will be developing a cross curricular approach to Learning for Sustainability weaving together global citizenship, sustainable development education and outdoor transformative learning experiences.*

7. Outdoor Education Trips

We usually have an annual residential outdoor education trip each year for P7. The last trip was to Nethybridge just before the first lockdown. Last year's P7 classes went to Pinkston for Kayaking for 4-day trips over 4 weeks.

We are not going to book a residential trip this year for 2 reasons

1. Parents/children might be nervous about being away overnight (children have been at home for the last 18 months)-uptake of

	<p>these trips has to be nearly 100% if they are to work staffing wise and financially.</p> <p>2. There is still a possibility that we would have to cancel the trip (disappointment)</p> <p>3. We want to keep costs down</p> <p>Mrs Watret (DHT) is currently looking in to similar kinds of experiences as last year and we should hopefully be able to have something arranged for the P6s and P7s soon.</p> <p>8. <u>Update on Clevedon Learning Community</u> The next meeting is on 14th September 2021. High on the agenda is continuing to improve links with Clevedon Secondary school. We are hoping to facilitate more curricular links with more subjects.</p> <p>9. <u>Cycle Shelter</u> We are getting a lockable Cycle Shelter in the school playground. It will be on the grass between the Infant Building and the P7a classroom (there is mud and tyres there currently). It will measure 5m by 4m. Construction will start sometime in Term 2.</p> <p>10. <u>And finally</u> It's time to say goodbye. Thank you for placing your trust in me and giving me the opportunity to be Head Teacher of this marvellous school. Attending Kelvindale's Parent Council Meetings has always been an absolute pleasure. We get things done but there's always some laughs along the way. All Kelvindale Primary Parent Council members have always been so supportive and I think we have worked together so well for the good of the children. I will miss you all!</p>	
<p>6.0</p>	<p>AOCB</p> <p>Some parents had expressed concerns about vegetables not being available at lunch times. Mrs Matheson and Mrs Roulston confirmed that vegetables are always offered to children but there is a very poor take up from them. There has been the very odd occasion when the canteen has run out of vegetables.</p>	
<p>7.0</p>	<p>Date of Next Meeting</p>	<p>TBC</p>

<p>Chairman - Alisdair Matheson (P3 & 7)</p> <p>Secretary – tbc</p>	<p>Co-opted members: Gillian Roulston - Teacher's Representative</p> <p>Advisor:</p>
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<p>Treasurer - Jacqueline Burns (P7)</p> <p>Parent Members: Abu-Zar Aziz (P4), Elizabeth Rudebeck (p7), Robin Dallas-Childs (P3), Stuart Donald (P3), Barry Walker (P4)</p>	<p>Barbara Matheson – Head Teacher</p>
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