

Minutes from Kelvindale Primary PTA Meeting Wednesday 26th February 2020

Attendees – David Nicholls (Treasurer), Lil Rudebeck (Minute taker), Suzanne Baltrop (Secretary), Nick Bell, Mrs Watret (Teacher) Miss Cockburn (Teacher), Mrs Thomson (Teacher), Francesco Baldini,

Apologies – Ella Brady, Geri Lucas, Cathy Allan, Alison Willacy, Ainslie Bradley, Clare Gault, Sorcha Dallas-Gray, Debs Norton, Erin Cameron, Sanita Vetra

Minutes	Action
<p>1. Welcome – David welcomed everyone to the meeting.</p> <p>2. Previous minutes – the minutes from the previous meeting on January 29th were approved. Sarah to upload to the school website. Sarah confirmed that the new noticeboard had been ordered and the school was awaiting delivery.</p> <p>3. Treasurer’s report – David confirmed that we currently have £10,394 in the bank and that £3336.00 is earmarked for the playground. He also confirmed that we have bought a hotbed composter for £220.00 and spent £1000.00 on theatre shows for the school. Cathy Allan has informed David Nicholls by email that she wishes to be removed as a signatory (email confirmed post meeting). Nick Bell has agreed to be added as a signatory.</p> <p>4. School Requests Sarah requested that the PTA buy new athletics tops at a cost of £50.00. The meeting agreed to this. David confirmed that Sport Scotland have a fund for volunteer football coaches to be police checked and suggested to Sarah that this is used for Saturday morning football parent volunteers.</p> <p>5. Lifeboat Theatre Performance Miss Cockburn confirmed that this show had been excellent and the children had been spellbound. The meeting discussed funding more theatre performances next academic year via Theatre in Schools Scotland. Lil confirmed that the infants are seeing a show called Cloudman on March 30th.</p> <p>6. Playground Tidy Up – 29th February 2020 It was agreed that this should be postponed to April 25th due to the current weather forecast at the weekend. Meeting discussed litter being blown out of the bins and around the playground. Sarah to look into this.</p> <p>7. Social Night Erin has booked this with the bowling club for Friday 27th March. Lil to check with Erin about bar staff and whether we’ll need to pay them. Lil to check with Sorcha about how we publicised it last</p>	<p>Sarah Watret</p> <p>Sarah Watret</p> <p>Lil Rudebeck</p> <p>Lil Rudebeck</p>

<p>year.</p> <p>8. Discos – 1st and 2nd April Suzanne confirmed that the hall was booked and that the janitor was free. Clare had confirmed in an email before the meeting that the DJ was booked and she had a letter ready to be sent out. Meeting agreed that this did not need extra PTA info included due to the PTA newsletter going out shortly. Sarah confirmed that she would need 3 parent volunteers for each slot to help in the hall. Lil to feedback to Clare.</p>	<p>Lil Rudebeck</p>
<p>9. Cheese and Wine at Parent’s Evening – 11th March Suzanne confirmed that she would be able to buy the cheese and wine for the event but wouldn’t be able to run it. Lil to ask Sorcha whether she could set up and man the stall on the night and get a couple of other volunteers to help.</p>	<p>Lil Rudebeck</p>
<p>10. Newsletter Nick presented the draft newsletter that he had put together. Meeting agreed that the newsletter was approved with a few tweaks – including new dates of Playground tidy up and Social night and to include thanking Angela Mclelland and Laura Calder for their work on the Christmas Cards for the last 6 years. Nick agreed to get colour printing quotes for 300 and 500 copies and to email round a finished draft. Miss Cockburn presented a questionnaire about PTA events that the Media Team had put together. The Meeting thanked her and the Media Team for their hard work and requested that a couple of questions about the Summer Fayre be included. Miss Cockburn to send Nick the QR code to be included on the newsletter.</p>	<p>Nick Bell</p> <p>Miss Cockburn</p>
<p>11. P7 hoodies Nick confirmed that he had found two suppliers of hoodies. The Meeting agreed to go with the local supplier Bar One and that if we ordered through the school we could save VAT. Sarah confirmed that the hoodies have to be delivered by Monday 15th June. Nick to ask whether we can get a sample of each size for the P7s to try on.</p>	<p>Nick Bell</p>
<p>12. A.O.B David agreed to chair the next meeting. Suzanne requested that the meeting be changed to the third Wednesday in the month. The meeting agreed to this for the April meeting and then ongoing. The next meeting will be held on Wednesday 25nd March and the</p>	

April meeting will be held on Wednesday 22nd April.
There was brief discussion about the Edinburgh
Science Festival workshops and Lil agreed to call them
and find out whether they had availability for the
Dancing Robot workshop.

Lil Rudebeck