

Minutes from Kelvindale Primary PTA Meeting Wednesday 30th October 2019

Attendees – David Nicholls (Treasurer and Chair), Lil Rudebeck (Minute taker), Nick Bell, Sorcha Dallas-Gray, Mrs Watret (Teacher) Mrs Thompson (Teacher), Ella Brady, Alison Willacy, John Eloi

Apologies – Cathy Allan, Ainslie Bradley, Suzanne Baltrop, Claire Gault, Kate Russell, Debs Norton

Minutes	Action
<p>1. Welcome – Nick welcomed everyone to the meeting and we introduced ourselves to John.</p> <p>2. Previous minutes – the minutes from the September meeting were agreed. Sarah to upload to the school website. David agreed to take forward setting up the class Whatsapp groups.</p> <p>3. Treasurer's report – David confirmed that we have purchased outdoor play equipment for the school at a cost of £124.00. We received £1441 in net profit from Christmas cards and David mentioned that Carole in the office saved us £400.00. It was agreed that Lil would buy her some flowers to say thank you. David confirmed that the current total in the bank is £9078.00.</p> <p>4. School requests It was agreed that the PTA would fund the purchase of outdoor clothing for the school to help with the outdoor learning initiative at a cost of £900.00</p> <p>5. Event update – Discos have been ongoing this week and initial feedback in terms of the quality of the DJ and numbers attending were good. Income from this event will be confirmed at the next meeting. Lil confirmed that she was in the process of arranging performances of Slug by Visible Fictions to P4, P5 and P6 on 22nd November.</p> <p>6. Playground Update Playground tidy up on 5/10/19 went well though not as many people attended as the last one. It was agreed to hold another playground tidy up on 29th February 2020 from 9am – 12noon and focus on building a mud kitchen. It was agreed that we would have a table for teas and coffee at this event and to ask Suzanne to organise a let. Nick to ask local councillors whether we can have some white goods from Dawsholm for the mud kitchen.</p>	<p style="text-align: center;">Sarah Watret</p> <p style="text-align: center;">Lil Rudebeck</p> <p style="text-align: center;">Suzanne Baltrop</p> <p style="text-align: center;">Nick Bell</p>

<p>7. Social Nights – meeting agreed that we would hold one in February and would discuss it in the next meeting.</p>	
<p>8. Marketing and PR – It was agreed that a noticeboard at the top of the steps would be really useful to promote PTA events. Sarah to take this forward.</p>	Sarah Watret
<p>Nick also suggested getting another banner to put up at the back gate to ask people to switch off their engines – Sarah to investigate.</p>	Sarah Watret
<p>Nick confirmed that 108 parents are on the email list but this would need to be reviewed to check that they are current parents.</p>	
<p>The meeting agreed that Christmas Fayre communications on Facebook would have to be agreed by Sarah.</p>	
<p>It was agreed that a core list of people to receive the meeting minutes would be put together. Lil to take this forward.</p>	Lil Rudebeck
<p>9. Christmas Fayre – 7th December – Sorcha presented her plans for a sustainable Christmas Fayre and the companies she has approached to be stall holders. The meeting thanked her for her hard work.</p>	
<p>Santa was discussed and it was suggested we did a reverse Santa where the child brought a tin of food and helped fill Santa’s sack for a food bank.</p>	
<p>It was agreed that Sorcha and Ella would do a presentation to the kids about the Christmas Fayre this year to get them excited about it.</p>	Sorcha/Ella
<p>The Meeting agreed to fund Christmas Fayre banners at a cost of £100 plus VAT.</p>	
<p>Nick to email parents who provided silent auction prizes to see if they will get in touch with their contacts again.</p>	Nick Bell
<p>It was confirmed that there would be a fairtrade stall.</p>	
<p>It was agreed to have an extra meeting to discuss the Xmas Fayre before the next PTA meeting on 27th November.</p>	Sorcha/Ella/Lil
<p>10. Parental Feedback and suggestions – A parent had commented that they hadn’t been asked to volunteer for the discos but a request for volunteers was on the letter that went out for the discos.</p>	