

**Minutes from Kelvindale Primary PTA Meeting  
Wednesday 19<sup>th</sup> May 2021  
Held via Microsoft Teams**

**Attendees** – Nick Bell (Chair), Lil Rudebeck (Secretary), Francesco Baldini, Suzanne Baltrop, Erin Cameron, Alison Willacy, Vicky Cockburn (Principal Teacher) Stephen Nicol (DHT), Sarah Watret (DHT), Sheila Thompson (Principal Teacher), Graeme Rodger (Teacher)

**Apologies** – David Nicholls (Treasurer) Vitor Magueijo, Ainslie Bradley,

| Minutes   | Action  |
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| <p>1. <b>Welcome</b> – Nick welcomed everyone to the meeting. Mr Nicol joined the meeting briefly to thank the PTA for their card and gift. The PTA thanked Mr Nicol for his support of the PTA during his time at Kelvindale. Mr Nicol said it had been great to be at a school with such an involved PTA who are keen to make the school a better place, which he had not experienced in previous schools.</p> <p>2. <b>Previous minutes</b> – the minutes from the previous meeting on 20<sup>th</sup> April 2021 were approved. Lil to send to Mr Nicol for uploading on to the school website.</p> <p>3. <b>Treasurer’s report</b> – David confirmed that we currently have £9020 in the bank with £1770 earmarked for spending on the playground. We have received £41.00 in regular donations and £55.00 from EasyFundraising. We spent £471.40 on the P7 hoodies and £28.09 on a leaving present for Mr Nicol.</p> <p>4. <b>School Requests:</b></p> <p style="padding-left: 20px;">a. <b>Football Goals</b> – Mr Rodger joined the meeting to discuss the PTA buying football goals for the pitch. Any installed goals have to be securely fastened and properly maintained and would cost between £6.5K - £8K. The Meeting agreed that the PTA would only look to fund such expensive goals if the pitch was redone and was of a higher standard as it’s currently bald and with little friction. Meeting agreed that Mr Rodger would look at the cost of muggers (goal indentation in the fencing and a basketball hoop) and report back.<br/>Meeting also agreed that Nick would contact our local councillors to ask for a council Health and Safety advisor to give advice.</p> <p style="padding-left: 20px;">b. <b>Gardening</b> – Mr Lynass and Mrs Jack requested £70.95 to buy hooks for gardening equipment and lettuce plugs. The PTA agreed to give them £100.00 for buying the hooks and plugs and anything else they needed for the garden.</p> | <p>Lil Rudebeck</p> <p>Mr Rodger</p> <p>Nick Bell</p> |

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| <p>c. Lil confirmed that she had been given a list of things that Mrs Roulston had requested and she would send these round the committee after the meeting for approval.</p>   |                   |
| <p><b>5. Janitor's Garden</b><br/>Lil confirmed that all the raised beds had been built and filled and were now being used by classes. She confirmed that she and Sheila Thomson had met to discuss the far end of the garden, which needs to be powerwashed and a bench, a couple of planters and some plants bought. Lil to get measurements and work on a plan and a shopping list to be approved by the committee.</p>                    | Lil Rudebeck      |
| <p><b>6. P7 hoodies</b><br/>Alison confirmed that 54 hoodies had been bought and 6 needed to be reordered due to being too small. Alison to put in a new order with Bar One and get parents to pay the PTA back.</p>  | Alison Willacy    |
| <p><b>7. 50:50 raffle</b><br/>Lil confirmed that she had over 1300 entries for the raffle and the PTA should make over £650.00. She will send the finalised excel spreadsheet to David for him to pick the winners and she will then contact them by email.</p>   | Lil Rudebeck      |
| <p><b>8. Second Hand Uniform Sale</b> – the meeting discussed our plans to hold a second hand uniform sale w/c 14<sup>th</sup> June. The meeting discussed holding two separate events for infants and the upper school to ensure overcrowding is not an issue. Mrs Watret agreed to confirm whether this could go ahead next week. Lil and Erin agreed to get the school uniform out of the dunny next week and see if it needs washing.</p> | Lil/Erin          |
| <p><b>9. P1 coffee morning</b> – the meeting agreed that hopefully we will be able to hold a coffee morning for P1 parents on Monday 16<sup>th</sup> August. It was agreed that the school would publicise this in the induction packs and a decision will be made in early August. Lil agreed to organise this.</p>  | Lil Rudebeck      |
| <p><b>10. Sports Day</b> – Erin, Lil and Alison agreed to organise the ice lollies for the school sports days on 11<sup>th</sup> and 18<sup>th</sup> June.</p>  | Lil, Erin, Alison |
| <p><b>11.A.O.B</b><br/>a. End of Term – Lil confirmed that Strathblane Falconry were coming to talk to the Upper school on Tuesday 22<sup>nd</sup> June and she will send the details to Sarah. She also advised that she had heard back from Larch Field Alpacas that they could visit the school on Thursday 24<sup>th</sup> June at a cost of £150.00 plus petrol. The meeting agreed to spend this money and Lil will confirm the</p>     | Lil Rudebeck      |

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| <p>booking to Larch Field Alpacas and send the details to Sarah.</p> <ul style="list-style-type: none"> <li>b. Bike Shed – Nick confirmed that we have applied for funding for a new bike shed and if we get funding, a survey will be done to agree the best site in the playground. Nick also showed the meeting some photos that showed different designs of bike sheds.</li> <li>c. Alison Willacy – as this is Alison’s last meeting – the meeting would like to offer their thanks for all her hard work and dedication to the PTA for the last 7 years.</li> <li>d. PTA/Parent Council – Lil confirmed that the parent council had discussed the issues with recruiting members to both the PTA and Parent Council and that she had agreed to draft an information sheet explaining the differences between the two organisations for new P1 parents.</li> </ul> <p><b>12. Next Meeting</b> – the next meeting is due to take place on <b>Wednesday 25th August</b> at 7.30pm via Microsoft Teams and will be chaired by David Nicholls.</p> | <p>Lil Rudebeck</p> |
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