

**Minutes from Kelvindale Primary PTA Meeting
Wednesday 16th September 2020
Held via Microsoft Teams**

Attendees – Nick Bell (Chair) Lil Rudebeck (Secretary), Alison Willacy, Suzanne Baltrop Francesco Baldini, Jose Cortes, Vitor Magueijo, Kerry Stewart, Erin Cameron, Rajwant Kaur, Gillian Roulston (DHT), Stephen Nicol (DHT), Sheila Thompson (Principal Teacher), Vicky Cockburn (Principal Teacher)

Apologies – Ella Brady, Debs Norton, Sorcha Dallas-Gray, David Nicholls (Treasurer)

Minutes	Action
<p>1. Welcome – Nick welcomed everyone to the meeting.</p> <p>2. Previous minutes – the minutes from the previous meeting on June 2nd were approved. Lil to send to Mrs Roulston for uploading onto the school website.</p> <p>3. Treasurer’s report – Nick confirmed that we have £8722 in the bank with £2822 earmarked for spending on the playground. David (our treasurer) has confirmed that we need to keep £3000 in reserve for our annual spending commitments.</p> <p>4. School requests Mrs Thompson requested new tarpaulins and a dry duffle bag for outdoor learning at a cost of £230. The meeting agreed this in principle and Mrs Thompson agreed to send the details to Nick. The Trim Trail needs to be renovated at a cost of £750.00. This was agreed by the meeting and Mrs Roulston will confirm timings of the work being done. The school requested more PE equipment as it can’t be shared by classes. Suzanne suggested asking for donations from parents of second hand sporting equipment. Mrs Roulston to send Mr Rodgers wish list to the PTA when it is complete. The meeting also discussed setting up an Amazon wish list so that parents can buy things directly for the school. Ms Cockburn confirmed that in an ideal world the school would like the PTA to buy the coding robots discussed earlier in the year (cost of £1121.34) but this would be discussed again when the school have considered what their priorities are for the PTA funds this year.</p> <p>5. Current Fundraising Update Lil thanked the school for returning the Christmas Card designs so promptly and confirmed Class Fundraising had received them. Lil confirmed that she would discuss with Mrs Roulston/Mr Nicol how the orders come back to the office.</p>	<p>Lil Rudebeck</p> <p>Mrs Thompson</p> <p>Mrs Roulston</p> <p>Lil Rudebeck</p>

<p>The meeting agreed that a second hand uniform sale would be arranged before half term but would be outside with tables on the pitch after school. Erin volunteered to help. Nick to check whether anyone he knows has a gazebo in case of rain. Lil to liaise with school to arrange a date for the sale.</p> <p>Meeting discussed whether we can ask parents to give a monthly direct debit to the PTA. Mrs Roulston and Mr Nicol to discuss with Mrs Matheson and report back.</p> <p>6. Future School requests Mrs Roulston to put together a plan of potential spending for the next PTA meeting to consider.</p> <p>7. Future Fundraising Meeting considered other ways of fundraising including a lockdown school album, recipe books, an Amazon wishlist, a Virtual online challenge where we ask for sponsorship, a virtual Xmas Fayre and using a JustGiving page for the PTA to get online donations</p> <p>8. A.O.B Mrs Roulston confirmed that they have requested that children bring in waterproof jackets and wellington boots and had been using the PTA waterproofs for children who have not brought these in to school. Mr Nicol confirmed that he was happy to approve PTA Facebook posts. Mrs Roulston confirmed that the PTA noticeboard had not been ordered. The meeting agreed to wait until people can safely congregate together before ordering this.</p> <p>9. Next Meeting – the next meeting is due to take place on 21.10.20 via Microsoft Teams</p>	<p>Lil Rudebeck</p> <p>Mrs Roulston/Mr Nicol</p> <p>Mrs Roulston</p>
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