

**Minutes from Kelvindale Primary PTA Meeting  
Wednesday 21<sup>st</sup> October 2020  
Held via Microsoft Teams**

**Attendees** – David Nicholls (Chair and Treasurer) Lil Rudebeck (Secretary), Nick Bell, Jose Cortes, Vitor Magueijo, Bala Bendi, Gillian Roulston (DHT), Sheila Thompson (Principal Teacher), Vicky Cockburn (Principal Teacher)

**Apologies** – Stephen Nicol (DHT), Alison Willacy, Suzanne Baltrop, Francesco Baldini, Sorcha Dallas-Gray, Kerry Stewart, Erin Cameron,

Minutes	Action
<p>1. <b>Welcome</b> – David welcomed everyone to the meeting.</p> <p>2. <b>Previous minutes</b> – the minutes from the previous meeting on 16<sup>th</sup> September were approved. Lil to send to Mrs Roulston for uploading onto the school website.</p> <p>3. <b>Treasurer’s report</b> – David confirmed that we currently have £9600 in the bank but we have estimated the Christmas card costs so this is a draft total. We have spent £242 on outdoor clothing and transferred £764 to the school for the renovation of the Trim Trail. David confirmed that we had taken £4204 in Christmas card orders and that the cash had been counted by both Lil and David but separately due to Covid restrictions. In an ideal world, two people would count the money together and hopefully this will be able to happen next year.</p> <p>4. <b>School requests</b> The meeting thanked the school for their list of requests and agreed to fund all of them apart from the Bose PA, the mud kitchen and the messy concoctions table. Nick to discuss the mud kitchen and messy concoctions table further with Mrs Thompson to see if we can come up with a cheaper alternative. The meeting requested more information about the PA system from Mr Rodger. Mrs Roulston said she would forward this to the PTA by email. Mrs Roulston requested help with finding a parent with carpentry skills to build some flat pack shelving for the school. David to take this forward.</p> <p>5. <b>Current Fundraising Update</b></p> <p>a) Christmas Cards – Lil confirmed that she would recruit volunteers to help sort the final order on Friday 23<sup>rd</sup> and items would then be given out to the pupils.</p> <p>b) Second Hand Uniform Sale – Lil confirmed that she had asked Erin Cameron to take this on and she will ask her for an update. Mrs Roulston confirmed that second hand uniform would be quarantined for 72 hours and volunteers</p>	<p>Lil Rudebeck</p> <p>Nick Bell</p> <p>Gillian Roulston</p> <p>David Nicholls</p> <p>Lil Rudebeck</p> <p>Lil Rudebeck</p>

<p>would wear masks and gloves.</p> <p>c) Meeting agreed that the 25 complementary GlasGLOW tickets would be auctioned to raise money for the PTA. The tickets are for Wednesday 28<sup>th</sup> October. Nick to draft an email to be sent out.</p> <p><b>6. Future School requests</b> David requested that the school think about any big ticket items that the PTA could fundraise for as fundraising is easier when there is a specific target to work towards.</p> <p><b>7. Future Fundraising</b> Mrs Roulston confirmed that they would know at the next meeting whether Mrs Matheson supported asking parents to give a monthly donation to the PTA.</p> <p><b>8. A.O.B</b> Mrs Roulston confirmed that Halloween parties were being discussed with the Pupil council and they would potentially need the PTA to help fund some treats for the parties. Mrs Roulston to confirm as soon as possible. Meeting discussed the lack of new members of the PTA and whether this was due to not being able to hold events (P1 coffee morning etc) for new parents. The meeting discussed whether the Parent Council and the PTA should merge although it was noted that the meeting would have to be carefully run to avoid a 3 hour Teams Marathon.</p> <p><b>9. Next Meeting</b> – the next meeting is due to take place on 18.11.20 via Microsoft Teams and will be chaired by David Nicholls.</p>	<p>Nick Bell</p>
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