

**Minutes from Kelvindale Primary PTA Meeting
Wednesday 25th August 2021
Held via Microsoft Teams**

Attendees – David Nicholls (Treasurer), Nick Bell, Lil Rudebeck (Secretary and Chair of the meeting), Francesco Baldini, Irma Booyens, Johann Booyens, Joanna Pilarczyk, Margaryta Chos, Nikos Ntamos, Sanita Vetra, Clare Henry, Sorcha Dallas, Anglea Lynch, Zohre Talebi, Sarah Watret (DHT), Sheila Thompson (Principal Teacher), Mrs Jack (P6C)

Apologies – Vicky Cockburn (Principal Teacher) Vitor Magueijo, Ainslie Bradley, Suzanne Baltrop, Erin Cameron, Judith Milne

Minutes	Action
<p>1. Welcome – Lil welcomed everyone to the meeting and gave a brief explanation about how the PTA raises money and what we spend it on. Later in the meeting she confirmed that the PTA does not currently have a chairperson and if anyone would like to volunteer they would be warmly welcomed. She asked everyone to introduce themselves as there were so many new participants.</p> <p>2. Previous minutes – the minutes from the previous meeting on 19th May 2021 were approved. Lil to send to Mrs Watret for uploading on to the school website.</p> <p>3. Treasurer’s report – David confirmed that we currently have £9638 in the bank with £1770 earmarked for spending on the playground.</p> <p>4. School Requests:</p> <ul style="list-style-type: none"> a. Felt tip pens for all classes – the meeting agreed to spend £385.00 on new felt tip pens for the school. b. Tennis Raquets – the meeting agreed to buy 14 new tennis raquets at a cost of £10.00 each for the school. <p>5. Janitor’s Garden Mrs Jack confirmed that Mr Lynass had been watering all summer and lots of vegetables were ready to be harvested. However the paths have got overgrown and she was keen for a group of parents to clear the garden in the next two weeks so the children can access the garden. The meeting discussed organising a morning of work on Saturday 4th September. Lil to take this forward. Mrs Jack and Mrs Watret also said that it would be good to form a group of parents who would be happy to come and help with ground maintenance/gardening on a regular basis as the school grounds are quite large.</p> <p>6. Christmas Cards Lil confirmed that she would be delivering the templates</p>	<p>Lil Rudebeck</p> <p>Lil Rudebeck</p>

<p>to the school office tomorrow and she would need them back on Friday 10th September to send to Class Fundraising. David suggested that people should be encouraged to pay via bank transfer to avoid handling large amounts of cash. Irma suggested getting people to use a code on their bank transfer so that it can be easily linked to their order. For example CARDP2SURNAMEOFCHILD. Nick, David and Lil to discuss this outwith the meeting.</p>	<p>Lil, David, Nick</p>
<p>7. Facebook Page Lil requested a volunteer to run the Facebook page now that Alison Willacy has left the PTA. No volunteer was forthcoming so it was decided that we should ask the wider school community. Lil to draft an email to be sent to parents.</p>	<p>Lil Rudebeck</p>
<p>There was discussion about creating whatsapp year groups to communicate with parents. David to take this forward.</p>	<p>David Nicholls</p>
<p>8. Second Hand Uniform Sale – FB page The meeting discussed that some people had found this page quite difficult to use and that it wasn't getting a lot of traffic but it was felt to be a useful resource and that hopefully more people would use it as time goes on. If we get a volunteer to take over the main facebook page, we would ask them to run/promote it as well.</p>	
<p>9. P1 Parent's Welcome Event – Lil suggested that as we couldn't hold a P1 parents coffee morning in the school that we should see if we could hold an event at the coffee van at 1051 GWR for all new p1 parents. The meeting agreed to this and Lil said she would take it forward. Sorcha and Joanna offered to help. Lil to confirm a date – possibly 3rd September straight after drop off.</p>	<p>Lil Rudebeck</p>
<p>10. Discuss permanent change of Meeting start time to 8pm. The meeting agreed to move the start time to 8pm and that this means that meetings have to end at 9.15pm promptly.</p>	
<p>11. AOB – Nick asked that everyone think of creative ways that we can spend the PTA funds for the benefit of the school.</p>	
<p>12. Next Meeting – the next meeting is due to take place on Wednesday 15th September at 8pm via Microsoft Teams and will be chaired by David Nicholls.</p>	