

**Minutes from Kelvindale Primary PTA Meeting
Wednesday 24th November 2021
Held via Microsoft Teams**

Attendees – David Nicholls (Treasurer and Chair), Lil Rudebeck (Secretary), Ciara MacLavery, Vitor Magueijo, Nada Yeyha, Judith Milne, Erin Cameron, Sarah Watret (DHT), Vicki Cockburn (Principal Teacher), Angela Lynch, Clare Henry, Joanna Pilarczyk

Apologies – Sheila Thompson (Principal Teacher) Suzanne Baltrop
Francesco Baldini, Sorcha Dallas, Margaryta Chos, Lesley Kay, Sanita Vetra, Jodie Irvine

Minutes	Action
<p>1. Welcome – David welcomed everyone to the meeting.</p> <p>2. Previous minutes – the minutes from the previous meeting on 20th October 2021 were approved. Lil to send to Mrs Watret for uploading on to the school website.</p> <p>3. Treasurer’s report – David confirmed that we currently have £11,271 in the bank after making £1900 on Christmas Cards and £335.00 from auctioning GlasGLOW tickets. We have committed £400.00 to classroom items and £700.00 for noticeboards.</p> <p>4. GlasGLOW tickets – David confirmed that the auction had been straight-forward to run and had made slightly less money than the year before.</p> <p>5. School Requests: Sarah confirmed that she had sent a document detailing all the possible workshops and performances that the PTA could fund to class teachers for them to share with their classes and get feedback. She promised to share the results in the next two week so that we can start getting some workshops booked in. The Meeting agreed that the PTA would pay for an extra performance of the Panto in order to keep the festive fun pack cost to parents down.</p> <p>6. Ideas for PTA to fund This was covered in the item above.</p> <p>7. Gardening Committee – The gardening committee confirmed that the playground tidy up on 6.11.21 had not taken place due to bad weather. David confirmed that he has bought bulbs for Mr Lynass. Sarah confirmed that she would send a list of gardening tasks to the gardening committee.</p> <p>8. Noticeboard – Prior to the meeting Sorcha had confirmed that the noticeboards will be installed on 5th December and that she would email round fonts for approval in the next week.</p> <p>9. Website/Social Media – Lil to double check dates for 2022 meetings, agree with Sarah and forward to Sanita</p>	<p>Lil Rudebeck</p> <p>Sarah Watret</p> <p>Sorcha Dallas</p> <p>Lil Rudebeck</p>

<p>for uploading on to the website.</p> <p>10. Bike Shelters – David confirmed that different sites were being considered for the bike shelter including in the tunnel. He will report back when he has more news.</p> <p>11. Trim Trail – Sarah confirmed that Carol in the office would chase up City Building about the quote to repair the Trim Trail and she would update the meeting attendees when they have made progress.</p> <p>12. P6 and P7 Ipads – Vicki confirmed that shared P1-P6 ipads were in use. She is waiting for a password to get the P7 ipads online. She has been promised an update on Friday 26th November and report back.</p> <p>13. Hepa Filter Questionnaire – Ciara confirmed that the results of the survey showed that the Parent body were positive about the installation of Hepa Filters in classrooms. Vitor shared his calculations that showed how many Hepa Filters would be needed for each classroom. Vitor advised that the school needed to consider the noise they make, the cost of buying them and the cost of electricity to run them. The meeting agreed that Sarah, Ciara and Vitor should work together on the feasibility and costs of installing Hepa Filters and report back to the meeting.</p> <p>14. Winter Market – Sunday 5th December Judith confirmed that various people who live in Southampton Drive, Baronald Drive, Manchester Drive, Bradfield Avenue and Weymouth Drive had offered to host stalls and the school also wanted to host stalls and the choir would sing. The meeting agreed that Santa should also be based at the school – and the tunnel would be turned into a grotto. Judith confirmed that donations for Santa would be given to either Refuwegee or the G20 Youth Festival. Erin confirmed that her Dad was happy to be Santa from 11am – 2pm as long as he had a break and Erin would be happy to help with decorating the grotto. Judith advised that she had not been able to find a professional facepainter. David agreed to ask Nicola Shevlin but that if we can't find a professional facepainter we won't offer face painting. David advised that he was not planning on doing floats for stalls but that if people wanted one, he would be able to organise it. He also asked that people claim back expenses by whatsapp-ing him a photo of their receipt and he will transfer the money to them. The meeting agreed that people running stalls should recruit their own volunteers from their parent friends. Judith confirmed that she was going to action the poster and map of stalls this week so that the event can be</p>	<p>David Nicholls</p> <p>Sarah Watret</p> <p>Vicki Cockburn</p> <p>Ciara/Vitor/Sarah</p> <p>Judith Milne</p>
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promoted.

15. A.O.B

No Further business was raised.

16. Next Meeting – the next meeting is due to take place on **Wednesday 19thth January 2022 at 8pm** via Microsoft Teams and will be chaired by David Nicholls.