

**Minutes from Kelvindale Primary PTA Meeting
Wednesday 18th May 2022
Held via Microsoft Teams**

Attendees - David Nicholls (Treasurer and Chair), Lil Rudebeck (Secretary), Erin Cameron, Sanita Vetra, Suzanne Baltrop, Sorcha Dallas, Joanna Pilarczyk, Francesco Baldini, Sarah Watret (DHT), Sheila Thompson (DHT)
Apologies – Vitor Magueijo, Clare Henry, Judith Milne, Angela Lynch, Nada Yeyha, Margaryta Chos, Jodie Irvine, Vicki Cockburn (Principal Teacher),

Minutes	Action
<p>1. Welcome – David welcomed everyone to the meeting.</p> <p>2. Previous minutes – the minutes from the previous meeting on 20th April 2022 were approved. Lil to send to Sarah for uploading on to the school website.</p> <p>3. Treasurer’s report – David confirmed that we currently have £9433 in the bank. We have spent £1200 on workshops from Wildside Nature this month and have upcoming costs of £627.69 for the P7 hoodies, £685 plus VAT for the Learning through Landscapes session and £400 for the Movement Park parkour sessions for P6 and P7.</p> <p>4. School Requests:</p> <p style="padding-left: 20px;">a. Boardgames- Sarah confirmed that more board games had been received and she was very grateful for them. Sorcha agreed to donate a spare Dobble game that she has and Sorcha and Lil agreed to do a social media and whatsapp group request for playmobil before spending money on second hand playmobil.</p> <p style="padding-left: 20px;">b. Coffee and Teas at P1 transition sessions – the PTA agreed to pay for the tea and coffee at these sessions.</p> <p style="padding-left: 20px;">c. Football goals – David agreed that the PTA would buy these directly. Sarah to forward the details to him.</p> <p style="padding-left: 20px;">d. P1 ties and books – the meeting confirmed that the PTA have already agreed to buy these and any discussion about School uniform policy should be taken up with Mrs Roulston and the Parent Council.</p> <p>5. P7 hoodies Lil confirmed that the order had been placed and that she was hoping for delivery in early June. She will confirm when this has happened. The final cost was £627.69</p> <p>6. Gardening Committee –.Sheila confirmed that the session with Learning through Landscapes had been invaluable and she would share the report with the PTA in due course.</p>	<p>Lil Rudebeck</p> <p>Lil/Sorcha</p> <p>Sarah/David</p> <p>Sheila</p>

<p>7. Noticeboard – David confirmed that he had met with the Weymouth Drive resident who had concerns about the noticeboard. She had complained about the yellow lines being worn away and these will be repainted. The large vinyl signs have also been removed. The noticeboard will be finished this week and hopefully it will allay any further concerns.</p>	
<p>8. Website/Social Media – Sanita confirmed that she would add the next PTA meetings. Lil confirmed that she would send Sanita the Summer Fundraising poster when it is finished for uploading onto the website. The meeting discussed having a calendar of events on the PTA website and that this should fit in with the school calendar. Sarah to discuss with Gillian and report back to Sorcha/Sanita.</p>	Sanita/Sarah /Lil
<p>9. Bike Shelters – The school confirmed that this had been installed and was in use. There had been comments that the installation configuration was slightly strange and the meeting suggested using the first vestibule for bike storage as well. Sarah to discuss with Gillian.</p>	Sarah
<p>10. Sports Day Teas and Coffees and ice cream Lil confirmed that she would do the Teas and Coffees for the Sports Day on 7th and Erin will do the Teas and Coffees on the Sports Day on 9th. Joanna confirmed that she can help on 9th. David confirmed that he would attend on 7th with the card reader to get people to give donations. Lil to talk to Sheila the week before to find out how many cups were left and Sheila confirmed she could get extra supplies at Costco that week. Erin confirmed that she had the ice creams ordered and that Morrisons were offering a 50% discount and she and Scott would like to pay the remainder. The meeting thanked her for her's and Scott's generosity. Erin confirmed she would collect the ice creams on 7th and bring them to school and bag them into class bags and leave them in the freezer. Sarah to discuss with the Catering Staff about Freezer space.</p>	Lil/Erin
<p>11. P1 Coffee Morning on Friday 19th August The meeting agreed that the PTA would run this and the details will be discussed at the next meeting. Sorcha agreed to help and David confirmed that he would be in attendance as he will be a P1 parent this year.</p>	Sorcha/David
<p>12. Dandelion Funding Proposal – Sorcha confirmed that she had drafted a funding proposal for the Dandelion Harvest Grants Programme and would discuss this with Sheila and send it in on Friday.</p>	Sorcha
<p>13. Summer Fair – Saturday 11th June 2pm-4pm –The meeting agreed that the aim of this event was to bring the school community together and not to fundraise. It</p>	

<p>was agreed that a separate meeting on Monday 23rd May at 7pm would take place to discuss this event. Lil to send round a Teams Link.</p> <p>14. Replacement of Secretary – the role of Secretary will become vacant on 24th June 2022 when Lil's daughter leaves the school. If anyone would like to take this on, please talk to Lil and David. This will be discussed in the next meeting.</p> <p>15. Christmas Cards – the school confirmed that they were thinking of changing supplier to ensure that they could offer an inclusive products to all members of the school community. Sheila to take this forward.</p> <p>16. Saturday football presents for retiring coaches – the meeting agreed that the PTA would pay for these. Lil to ask Clare to take this forward.</p> <p>17. A.O.B – no further business</p> <p>Next Meeting and AGM – the next meeting is due to take place on Wednesday 15th June 2022 at 7.30pm and will be held in person at the school followed by drinks at 1051 GWR.</p>	<p>Sheila</p> <p>Lil/Clare</p>
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