

**Minutes from Kelvindale Primary PTA Meeting
Wednesday 16th June 2022
Held via Microsoft Teams**

Attendees - David Nicholls (Treasurer and Chair), Lil Rudebeck (Secretary), Erin Cameron, Sanita Vetra, Suzanne Baltrop, Clare Henry, Sheila Thompson (DHT)

Apologies –Vitor Magueijo, SORCHA DALLAS, Joanna Pilarczyk, Francesco Baldini, Judith Milne, Angela Lynch, Nada Yeyha, Margaryta Chos, Jodie Irvine, Sarah Watret (DHT), Vicki Cockburn (Principal Teacher),

Minutes	Action
<p>1. Welcome – David welcomed everyone to the meeting.</p> <p>2. Previous minutes – the minutes from the previous meeting on 15th May 2022 were approved. Lil to send to Sarah for uploading on to the school website.</p> <p>3. Treasurer’s report – David confirmed that we had made £2181 from the Summer Fair and once costs had been removed the total profit was £1648. In total we have raised £10,078 and spent £10,720 this year. The meeting agreed to ask the school to include a section about the PTA in the final Sway communication that goes to parents at the end of term summarising what the PTA has spent money on. Lil to draft and send to David and Sanita for approval.</p> <p>4. School Requests: no requests</p> <p>5. P7 hoodies Lil confirmed that all P7s had received their hoodies and she had received no complaints. She confirmed she would write a summary email with all the key dates and points to the PTA email address and file it in the file P7 hoodies 2022 for reference next year.</p> <p>6. Gardening Committee –.Clare confirmed that she was waiting for a list of gardening jobs and that this would be taken up in August.</p> <p>7. P1 Coffee morning – David and Sorcha had agreed to organise the teas and coffees at this event on 19th August. Sheila confirmed that there were still supplies of tea and coffee and that milk, sugar and biscuits would need to be bought.</p> <p>8. Dandelion Funding proposal – Lil to ask Sorcha when we might expect to hear if we’ve secured funding.</p> <p>9. Summer Fair debrief – the meeting agreed that the Summer Fair had gone very well and that attendance had been very high. The meeting agreed that asking for donations at the entrance, refreshments and home baking meant that more money had been raised. The meeting agreed that Lil should book the face-painter and bouncy castles for Saturday 3rd December. Erin</p>	<p>Lil Rudebeck</p> <p>Lil</p> <p>Lil</p> <p>Lil</p> <p>Lil/Erin</p>

confirmed that she would pass on the details of the ice cream van to David and Sanita for future events. The meeting also discussed buying more bottles for the Tombola as it was so popular.

10. **Replacement of Secretary** – Sanita agreed to share the role of secretary – if anyone on the committee is happy to share the role of secretary with her - please get in touch with David.
11. **Clevedon Community Club** – David advised the meeting that he was involved with trying to get this up and running again but more committee members were needed to help out. Lil suggested getting in touch with the Jill Brown, the local Labour Councillor, to see if she could help with the expensive rent.
12. **AOB**
 - a. **Christmas Cards** – Lil confirmed that no greeting was printed in the Class Fundraising cards so they were suitable for all cultures. Lil agreed to call Class Fundraising to find out whether they were improving their online ordering for this year and will report back.
 - b. **TEAMS meetings** – Lil suggested that the school should set up the TEAMS meetings in future to avoid the meeting only lasting for an hour.
 - c. **Discos** – Clare asked whether discos would go ahead next year and the meeting agreed that this could be discussed in August.
 - d. **Mosaic of School Values** – the meeting confirmed that everyone was in favour of the PTA funding this and it would be discussed in detail at the August meeting.

Next Meeting – Wednesday 24th August at 7.30pm on Microsoft Teams

Lil