

**Minutes from Kelvindale Primary PTA Meeting**  
**Wednesday 29.03.23**  
**Held via Microsoft Teams**

**Attendees** - David Nicholls (Treasurer and Chair), Sanita Vetra, Sheila Thompson (DHT), Sarah Watret (DHT), Nabendu Datta, Sorcha Dallas,

**Apologies** – Francesco Baldini, Mari

<b>Minutes</b>	<b>Action</b>
<p><b>2. Welcome by David, previous minutes</b>            Approved previous minutes from 22.2.23.</p>	<p><b>Sarah</b> to upload past minutes. <b>Sanita</b> to share new minutes asap.</p>
<p><b>3. Treasurer’s report (David)</b>            David reported that on last treasurers check this month there were £10724 in bank from which since in the order of £500 has been paid for the trim trail repairs that have been completed. It was noted that there still is £1770 monies in the bank that has specifically been raised for outdoors learning.</p>	
<p><b>4. School update on Trim Trail progress (Sarah)</b>            Trim trail repair work has been completed and paid for. However, the drainage under the trim trail is very poor and due to recent wet weather it is very muddy around the trail. Hence it has not been opened to children for use yet. The school is currently assessing if bark would be an appropriate material that could be used around the trim trail. The plan to open the trim trail for use is on the week after Easter holiday. Sanita asked the school to take few photos of the finished trim trail to spread the word via social media.</p>	<p><b>Sheila /Sarah</b> take a social media photo(s)</p>
<p><b>5. School update on football PVGs (Sarah/Mr Rodger)</b>            Sarah and Mr Rodger reported that school is working on this and that initial simple approach to filling in the forms has not been possible. Currently navigating Glasgow City Council regarding required codes for the forms.</p>	<p><b>Sarah/Mr Rodger</b> will update on next meeting</p>
<p><b>6. Oi Book update for P1s (Sanita)</b>            Sanita reported that 22 out of 65 necessary Oi Books have been bought and are already in the school. Sheila/Gillian and Sanita will try to buy some more from Aldi if possible. In the next</p>	<p><b>Sarah/Sheila</b> to report in the next meeting how many more books are needed to be bought online</p>

meeting to buy books online if still needing some.

#### **7. Easter egg purchase (David)**

Sarah reported that she has purchased necessary eggs/sweets for all the children and the egg hunt will go ahead on 30<sup>th</sup> of March. Sarah to send expenses to David who will refund the cost as previously agreed by the PTA.

#### **8. Spring disco (Clare, Ainslie)**

Previously had agreed on 21<sup>st</sup> April for the school disco. Sanita has put this into the PTA Google diary, however, as Clare nor Ainslie were able to attend the meeting it might be too soon for the disco to go ahead.

#### **9. Leavers hoodie update (David)**

David reported that all is under control, the order forms have been distributed, samples had, and many families already returned their order forms which need to be in by Friday 31<sup>st</sup> of March. Expecting to submit the order to OneBar on the week after Easter break.

#### **10. Temptest photography (David)**

David mentioned that the photograph quality is great and ordering is very easy via online system. However, David raised a concern that the cost is high with digital image costing £20 per photo and this could be prohibitive to many families. Parents present agreed with this view. Sarah mentioned that company used by others (e.g. a nursery) has a similar and actually larger cost of £25 per digital image and hence it could be comparable to other educational photography companies. Sanita suggested that if many parents preferred digital images instead of physical prints then a local photographer could be used instead. However, this comes with a big learning curve and likely much more work required (at least initially) by the school and PTA. Such a decision should not be taken likely.

David suggested that the school could get in touch with Temptest and ask for rough number of people making orders from Kelvindale which would allow to gauge if only a small portion of families are choosing to buy photos from the school opening floor for discussion

**David** has contacted Ainslie and Clare and will update PTA once more is known.

**David** will obtain orders from School and collate them into the order from Bar One (after Easter break)

**Sheila** to get in touch with Temptest

with Temptest and parents for future improvements.

### **11. Summer fayre (Sanita/David)**

The PTA had sent around a feeler for anyone interested in leading the summer fayre and got a response from a parent who is keen to lead the organisation of the event. David was keen to hear what others thought on timing and if starting to organize this event in April is not too late. Sorcha and Sanita agreed that if enough volunteers are available to support the lead of the event and contact details of e.g. ice cream van, bouncy castle and face painters are shared with the organizer then it should be very much possible to organize another great event.

### **12. Mural art update (Sorcha)**

The mural has been finished, £89 install fee - grand opening for mural artwork

### **13. Code of Conduct/fund use (Sorcha)**

Sorcha shared connect resources prior to the meeting with a code of conduct.

Also discussed that the PTA supported school learning enrichment should be shared much better and wider within the school community, and have a clear link to fundraising and outcomes (trim trail, resources etc)

### **14. School requests**

\* Outdoor storage for mud kitchen approx £500

\* sand for mud kitchen £appx?

\* motion camera and mammal identification cards approx. £100

\* Compasses £8 per unit x 16

All approved, in total around £800 that would come from the outdoor fund leaving around £1000 in the fund.

Mr Rodger and Sarah also gave an update on the Sound System. The school has done a lot of work on investigating the best system that could last for several years and would be cost effective for the quality gained. The total cost of all items would be around £800 and all agreed that this would be a good use of money. Sarah said that ideally the new system should

**Sanita** to send out email to the volunteer keen to lead the organisation of the event with details discussed and our current contacts for the event

**School** to send details City Building will invoice them and then PTA will cover the costs for this

**School/PTA** launch wait to hear back from them on this to confirm and share widely (Sarah/Sheila)

**Sorcha** to circulate the code of conduct and to ask for feedback from the PTA community

**Sorcha and Sheila** to make a plan for outdoor learning/playground development

**Sarah** to share details of the two selected choices of the equipment

be in place before end of May 2023 ready for the P7 final performance.

Mr Rodger also asked for 20-25 Decathlon tops for athletics events. Each top is around £5 currently. All approved.

**12. AOB**

None

**Next PTA meeting** will be on 26<sup>th</sup> April 7:30pm via Microsoft Teams.