

Minutes of PTA meeting 29/5/24

Apologies – Sanita and Francesco

Attendance - Sheila, David, Clare, Mitch, Jude, Sharon, Julia, Lynsey, Liz, Chi, Joanna

Previous meeting minutes – agreed they were a correct record and could be emailed and uploaded to school website.

Treasurers report	David circulated spend and balance to date for members to review. £5000 added for the nature Neuk. Card machine purchased to improve payments to PTA. Sports day broke even. PTA donated money to buy ice lollies for sports day.	
Minutes	Question was who uploaded this to the school website.	Sheila to find out.
Bottles	Sheila did discuss with school and would need time to think about it – children need a name on the bottles.	Can revisit this at a later date
P7 Hoodies	All distributed and a great success. V popular.	Sheila thanked PTA for funding again.
Outdoor classroom	David got costings in writing supplied from contractor and contacted 3 schools/nurseries who gave a glowing review with Sowing Seeds. £5000 for GCC (needs to be used for the outdoor classroom) and £1000 from itison which could maybe be used for other resources. PTA agreed to proceed with phase 1 and see funding part of phase 2 – committing £10,000.	Daivd will contact Sowing Seeds to proceed.
Summer Fair	Outstanding – Risk assessment	Sheila will email Mitch to organise a meeting to complete it.
	Request to use PE equipment –	Mr Rodger says the school can't have mats or jumping equipment on the pitch
	Sweets, tea and coffee needed	Mitch will go ahead and buy these
	Raffle	Mitch to check if we need tickets with the raffle group
	Joanna hoping to sell raffle tickets at pick up next week.	Mitch will pass on the card machine on Monday. Group might need 3 or 4 tables to sign up in the playground and pens etc – Sheila will organise that.
	Bouncy Castle assault course – children line up and have a go.	
	Floats – David and Clare need to sign a cheque.	Mitch to let David know the denominations for the different floats – 6 are needed

	Toys/Books – good group of volunteers to set this up.	
	Let booked	Clare to send to Mitch
	Set up – volunteers coming early to get set up.	
	Classrooms need restored after the event.	
	Money – Clare will distribute the floats and collect the money at the end and her and David will count together.	
	Emails – prompting donations and some Social media promotions.	
	K factor – Mr Rodgers doing this. Judges confirmed – Liz asked if there was a volunteer. David suggested Liz be a judge which she will consider. If it's wet outside then the K factor will need to be on the stage.	Liz to ask for a volunteer on the WhatsApp chat.
	Childrens stalls – there are 12 stalls now. Each stall must donate £5 to the PTA for each stall. Children must display where the money is going – many going to charities. Must have an adult supervisor at each stall.	Need to think about where these stalls go if the weather is bad.
P1 inductions	Thurs 6 th June tea and coffee for new parents. Joanna will do this induction and set up.	
School request - Calm room	Detailed list supplied for just under £400 – David circulated on the WhatsApp group and there was lots of support and those at the group approved.	David to let Gillian know.
	Sheila hoping to have a month by month school requests which come to the PTA – that would be really helpful.	
	Sheila thanked those parents esp those who will be leaving the school for their support.	
DONM	Wed 28 th August 2024	