

Agenda Item	Update	Action
Introductions and previous meeting minutes	Approved	<b>School staff</b> to add past minutes to website
Treasurer's report	<ul style="list-style-type: none"> <li>• Winter fair was very successful raised over £3750</li> <li>• Fund available £9722</li> <li>• Spent good amount on Panto in December £1900</li> </ul>	
Outdoor classroom	<p>Have had meetings with GCC as we must follow GCC H&amp;S, safety guidelines. GCC liked the plans but said it is not possible to go that way. Local companies cannot be used. GCC suggested a company that could be used, but this company cannot deliver it. The ground and the roof need to be sorted and Kerry from Sowing Seeds <a href="https://www.sowing-seeds.co.uk">https://www.sowing-seeds.co.uk</a> is on GCC procurement list and can deliver what we need. She will give us a basic plan for now and is informed on all GCC regulations. SS is the only company that is currently ticking the box.</p> <p>Share a form with parents to inform about this project and invite for a meeting.</p> <p>Ask Sowing Seeds to have few versions of what it could look like for people to understand what could be done.</p> <p>Sowing Seeds have a slot in a March, which is too soon.</p> <p>Debbie asked if pupils have been consulted? Sowing Seeds have experience integrating pupils into the development and execution of the plans.</p>	<b>Mrs Thompson</b> will make a form to inform parents
Winter fair	Joanna could not make the meeting.	
Summer fair	<p>Look for leader early to relieve stress and be more prepared.</p> <p>Silent auction seems to have gone better than the year before and all vouchers issued etc</p>	<b>David</b> will send a message to WhatsApp group asking for a volunteer to coordinate and <b>Debbie</b> will speak to the pupil community
Spring disco	Clare happy to organise once school confirm the date she will book the let, the DJ and organise volunteers.	<b>Sheila</b> to email through the preferred date and <b>Clare</b> will organise.
P7 leaver hoodies	David happy to take this forward with help from Debbie.	<b>David</b> to contact All Bar One Clothing to confirm prices, colours and will forward to

		<b>Debbie</b> to coordinate the school side – i.e. pupil choosing colours etc
School requests	<p>Outdoor classroom already discussed.</p> <p>No other school requests at present.</p> <p>There is £1000 with Itison for the school but it won't be released until we can supply an invoice for spend.</p>	<b>David</b> will contact Itison about progressing the outdoor classroom and confirming the funding is safe – ie we can access it at a future date.
AOB	<p>Next meeting on 28<sup>th</sup> of February 7.30pm online.</p> <p>Discussed that while several members are keen to meet in person, the in-person meeting that was held in October did not have large attendance and a hybrid version needs improvement if used in future to allow those online to hear everyone effectively. Hence currently will stick with online Teams meetings.</p>	<b>Sanita</b> will send out a feeler if instead a 30min PTA coffee morning once a term would be of interested to others.