

PTA Meeting 30/8/23 via Teams – Attendance – David Nicholls, Sanita Vetra, Clare Henry, Francesco Baldini, Ayaypal Munday, Sheila Thompson.  
Apologies – Mari Tunby

Agenda Item	Update	Action
Introductions and previous meeting minute	Approved	<b>Francesco</b> will share. <b>Sheila</b> will try to find out how many parents requested pictures last year.
Treasurer's report (David)	Circulated account from last year. £11,223 income last year £11,416 Expenditure Current balance: £8,162	
Event schedule for this term including PTA meeting dates (Sanita)	<p>Mark main events for calendar: Next PTA dates:</p> <ul style="list-style-type: none"> <li>• 27<sup>th</sup> Sept '22</li> <li>• 25<sup>th</sup> Oct '22</li> <li>• 22<sup>nd</sup> Nov '22</li> <li>• 24<sup>th</sup> Jan '23</li> </ul> <p>Other upcoming events: Discussed</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Sept - P1 Literacy Morning (no parent available for this)</li> <li>• 6<sup>th</sup> Sept – Looking Forward to Learning Evening</li> <li>• Halloween Disco (possibly 27<sup>th</sup> Oct)</li> <li>• Winter Market (possibly 2<sup>nd</sup> Dec)</li> </ul>	<p><b>Francesco</b> and <b>David</b> to organise the Meet the Teacher (possibly Mari and Sanita too)</p> <p><b>Sheila</b> will confirm with Sanita which dates will work for the school</p>
PTA member growth (Sanita) + PTA meeting format (Francesco)	<p>Discussed ways to interact with new parents, including back to meeting in person/hybrid. Next meeting will be hybrid (27<sup>th</sup> Sept) using a personal laptop. Clare suggested to advert as a less formal meeting to propose ideas to help the school. Playground tidy up might be another opportunity for building community and recruit new parent volunteers. Possibly rebrand PTA as Looking Forward to Supporting Learning</p>	<p><b>Clare</b> will submit let for 27<sup>th</sup> September and 22<sup>nd</sup> November</p> <p><b>Francesco</b> to make an A4 sheet with PTA activities and how parents can help out</p>
Class Fundraising 2023- Winter Cards	Discussed dates for cards, sooner the better.	<b>Francesco</b> and <b>Ramandip</b> (Ayaypal's partner) will lead the Winter Cards Fundrasing

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	<p>Extra pens could be ordered for the cards (Sanita will look into offers)</p> <p>David provided details of number of pupils in the school to company already.</p>	
Itison event and funding	<p>Donated cards can be raffled (as last year)</p> <p>Money can also be disbursed for a project (one local school got £5,000 for a minibus, another £5,000 for a softplay). Looking for volunteers to lead this fundraising.</p>	Volunteers sought ( <b>David</b> will send email to look for them), possibly <b>Sheila</b> could support.
Playground tidy ups (Sanita)	People generally keen to do, let is required (unless when school is already open). Volunteer needed to lead this.	<b>Sanita</b> will send an email to follow up.
Social media and content (Sanita)	Costs will be sent to David (~£50 pounds)	<b>Sanita</b> will take lead on this.
Summer Fair feedback (Jo's notes)	More discussion can happen in the next meeting.	
Sound system update (School)	<b>Sheila</b> confirmed this is working fine.	
Mural expense clarification (Clare, David, and personal feedback from Sorcha)	<p>David followed up by email, briefly:</p> <p>Original budget: £1,605.98</p> <p>Additional costs (agreed at meetings):</p> <p>Artist fee (inc. materials): £1,605.98</p> <p>Art packs for kids who helped with mural: £41.98</p> <p>Ribbon for grand opening: £8.48</p> <p>Photography of grand opening: £75</p> <p>Total cost: £1,731.44</p>	
School requests (School)	Supporting families for a school trip event in September (£400) – PTA requested more information before making decision.	<b>David</b> will request more details from Gillian
AOB	Next meeting date 27 <sup>th</sup> September 2023	