

| Agenda Item | Update | Action |
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| Attendees/Apologies | Present: Sanita, Miss Cockburn, Francesco, Kentaro, Clare, Joanna, Kerry. Apologies: David, Sheila, Mari, Ainsle | |
| Introductions and previous meeting minute | Approved | Miss Cockburn to upload to school |
| Treasurer's report | David circulated account from last month and Francesco read some notes from David. The bank balance stands at £8,367 with £967 of this committed to outdoor learning. | |
| Playground tidy ups | Mrs Thompson sent email about ongoing conversations with parent group, Mr Lynas and Gardening Gang. Anyone who wants to do gardening then can meet before end of school until 5:30pm | If anyone from the PTA would like to be involved, please contact Mrs Thompson so can connect with other parents. |
| School Choir joining Itison Christmas event | Parents from the school working at Itison and suggested if any pupils are interested in joining Itison for fundraising. So far lots of requests. | Miss Cockburn will look more into it. |
| Halloween Disco | Clare requested let for 26 th Oct, but not received any replies. Clare booked DJ and drafted flyer for the event. Discussed tuck shop opened for all year groups and agreed all ages should enjoy it. | Miss Cockburn will check if school has been notified. |
| Winter Cards | Cards will be returned on 7 th October to the company and deadline to order cards will be on 25 th October giving ~2 weeks to place the orders. | Francesco will ship card and circulate email to school for parent when ready to make orders. |
| Winter Fayre | Date set for 2 nd December. No volunteer to lead it found yet. Joanna happy to help but not lead. Joanna suggested if no volunteer is found then we can try to split into small groups to drive it. Kentaro also volunteered to help not lead. | Sanita to send the school an email template to try to find volunteers and ask Mrs Thompson if someone had volunteered during the 'Meet the teacher night. |

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| | If no volunteer is found by next PTA meeting, then we can call it off for this year. | |
| School requests | Approved football equipment request, total £296.94. No other school request. | |
| AOB | Alcohol not allowed not even as prizes for tombola. Next meeting date 25 th October 2023 online. | |