

PTA meeting minutes

Teams/In-Person: Teams Date: 28 April 2025

Meeting Chair: Aarthi Rao

Present: Aarthi Rao, Gillian Roulston, Sarah Watret, David Nicholls, Suzanne Lee, Judith Jeffery, Clare Henry, Permjeet Gandhi.

Apologies: Julia, Kristin, Francesco, Nabiha, Sanita.

Date of next meeting: 28th May 2025

Number	Agenda Item	Minutes	Action
1.	Approval of minutes	The Minutes from March were approved.	Attendees from previous meeting
2.	Treasurer's report	<p>- Bank balance of £8,459</p> <p>- Income since last accounts - usual donations, and £629 from Class Fundraising (Christmas cards commission)</p> <p>- Expenditure since last accounts - Easter eggs £233 and cookers & pans £165</p> <p>This year so far, we have spent over £16,700 on events, school requests, the little extras which the GCC budget doesn't cover and the nature neuk.</p>	
3.	Summer fayre	<p>Kristin's report of progression for summer Fayre was read out to the group: "It is all progressing well. Bookings & recruitment of volunteers is growing and communications with the school is great. Mid-May, there will be a follow-up teams meeting for the Summer Fair Group."</p> <p>Mrs Roulston has been in contact with Kristin and she added the Summer Fayre is going ahead as planned and everything is on track. The Beatson rugby is involved as well as safe cycling and other food stalls too.</p> <p>The let for the summer fayre is still to be confirmed. Concerns the rent of the usage of the school on a Saturday has increased significantly over the years. Action Clare.</p>	Kristin School Clare
4.	<p>Upcoming Events</p> <p><u>Sports day</u> -</p> <p>P7 ceilidh</p>	<p>Who is leading? Ainslie had mentioned on KPTA group about sourcing ice creams/lollies. She will be taking care of this. The PTA normally kindly provides refreshments like tea and coffee and the ice lollies. Batch freezing ice poles doesn't work. Ainsley is in charge of ice lollies. She has experience from previous years.</p> <p>David raised the question of who will be in charge of tea and coffee for sports day? There is normally one PTA team in charge of the infant sports day and another team in charge of the uppers. Debs Norton would be the person to ask. We can enquire in WhatsApp groups how many cups are available as volunteers recently cleared the dunny and looked at the janitor's flat. David has kindly offered to do one of the sports days and see who else can volunteer for the other day.</p> <p>Dates of sports day are Tuesday 3rd June and Wednesday 4th June 2025.</p> <p>From Sanita –Letter from school sent to parents saying that children have done some amazing entrepreneurial work and raised enough money to cover the cost of the leaver's ceilidh. PTA over the last two years agreed to pay for the ceilidh and to make sure we do so each year to not favour only some years</p>	<p>David Ainslie Debs Norton</p> <p>None</p>

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	Any other events till end of school year	<p>in our expenditure but make sure over the time all years benefit from this. Clarity needed.</p> <p>Mrs Roulston explained that the children decided to do a fundraiser in early December with a toy sale which raised an amazing £1000. The amount raised was substantial and so the decision was made to use the money for the P7 brunch and ceilidh. The PTA has funded the band in previous years which is around £250. Since the money raised is enough to cover the leavers brunch and ceilidh, it was decided that it would be okay to use the raised money instead of PTA fund.</p> <p>There are no other events needed to discuss at this point.</p>	None
5.	Visual representation of Mrs. Watret's vision for library - Kristin	Mrs Watret said that the library was more of an individual library within the classroom or another outdoor space. So, it wasn't required.	None
6.	School Requests and Update on Sowing Seeds	<p>Sowing seeds has forwarded to Mrs Jack and Mrs Thompson about another area we can look to improve within the playground. This would be the area in between the infant building and the chalets where the messy tyres are.</p> <p>Mrs. Watret reported the following</p> <p>The wooden spoon sensory garden is now well established and we can see what sowing seeds has done. We are very happy with the work they have put in. We want to continue the partnership where a couple things suggested would be removing the tyres and placing them with something sturdy like tree trunks as stepping woods/stones covered with industrial fabric. If possible, could the mud kitchen be moved into that area. We can also repurpose the tyres, have wooden planks there turning into an interaction play zone with wooden posts and waterproof sails, logs etc. There is already equipment that can be used which was previously purchased by the PTA. Cost looking around £4000 to £5000. This could be a good project moving forward for the PTA to fund raising for.</p> <p>PTA would like a breakdown or a detailed proposal in black-and-white how much it would cost from Sowing seeds as this sounds like a great project for PTA to fund.</p> <p>Once details are known we can have a consultation on 7th June with parents about the PTA funds going towards this project.</p> <p>Question was raised on how much the summer fayre raised typically and to compare to previous years, whether this project can be a targeted spend from Summer fayre takings. Idea of a visual board that people can see on the day of event was discussed</p>	Mrs Watret PTA

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		There was a discussion on whether money should be spent from PTA funds more readily or if it should be saved. The consensus was that money raised should be spent on the pupils as there is no pressing need to hold on to the funds.	
7.	Emails	Two emails flagged up regarding a chase up on winter fayre silent auction voucher not uplifted – to be followed up on KPTA WhatsApp and a stall holder wanting to know if summer fayre is going ahead. Kerry Stewart could be the best person to ask.	Aarthi Suzanne
8.	<p>AOB</p> <p>School Emails – Julia</p> <p>Update on the ash dieback work – Julia</p> <p>Leaver Hoodies</p> <p>Imaginate – Youth Theatre</p> <p>Joint meeting – PTA and Parent council</p> <p>P1 induction day on Friday 16th of May</p>	<p>What was the result of asking school if emails could be labelled as "for info" "for action by xx date" etc. Mrs Watret said the request was passed to the office. She will send a reminder to the office.</p> <p>“Is further funding required for replanting/biodiversity improvements to the woodlands? Will PTA be needed to contribute/ wish to contribute if more could be done? Will the children be involved in the replanting?” City council are dealing with that and are cautious about what is being planted so school will meet to discuss further once things are settled. Mrs Watret will share any further updates via parent emails.</p> <p>David was waiting on some parents to confirm the hoodies. Mrs. Roulston confirmed that this is now complete. Hoodies will now be ordered. It is hoped that P7 will have hoodies by the end of May.</p> <p>David met up with a former secretary for the PTA and she reminded him that school had Imagine - a youth theatre company that came into the school and did work with pupils for a day and then put on a show at the end of the day for parents to watch. Mrs. Watret checked her records and noticed that this was back in 2019. Attendees were interested to know more and options could be explored in the future.</p> <p>Mrs Roulston has suggested a joint meeting with the parent council as an idea for the PTA to consider since both groups are having difficulties sustaining members. Although the 2 groups might have different ideas, it was felt that bringing the groups together for at least some of the meetings will help both groups.</p> <p>Is anyone from the PTA able to talk and gather interest among new parents? Aarthi said she can provide slides to showcase the PTA.</p>	<p>Mrs. Watret</p> <p>Mrs. Watret</p> <p>David</p> <p>Mrs. Watret PTA</p> <p>Aarthi</p>